

## Minutes of the District 1 Workshop August 14 2011

### The Rolls and Responsibilites of the Chairperson at an AA Meeting Attendance 14

The workshop opened with a moment of silence followed by the serenity prayer.

The traditions were read by Jim and the cocepts were read by Philip

Introduction of the panel was made by Wayne F.

The panel was made up of three volunteers Jane L. , Maria R. and Bill P.

Jane L. opened the workshop and made three groups of four out of those in attendance. Each group was given a set of questions on the purpose of the AA meeting.

- a. What is the purpose of the meeting the person is chairing
- b. What is the roll of the chair person

The next set of questions were on the structure of the AA meeting

- a. Who chairs (qualifications) / Who attends (open,closed and speaker meetings)
- b. Calling the meeting to order
- c. Keeping people on topic
- d. Keeping people on time
- e. Profanity
- f. Disruption of meeting : whispering, cell phones ,verbally abusing the meeting/  
obstruction

Several answers were given by the three groups on all the questions asked and a discussion on each was then had.

Maria R. gave a breif but formal presentation of chairing meetings and stressed how important it is to use common sense when doing so . She also added that enough sobriety time is needed in order to understand the idea of what the meeting is there for. Tradition five is a very important part to remember when chairing, so those who are chairing should understand not just that tradition but all of them as well as the steps.

Bill P. shared his experience with chairing in the following matter :

Orderly Principles (traditions)

Concept 10 (responsibility matched by an equal service authority)

Guidance from secretary (usually older member)

Group members work with the chair (help keep order when needed , now whose there)

Anonymity

Group Conscience

With a little time remaining a question period/ comment session was conducted.

The workshop closed with the Responsibilty Staement.