

# Central Service Committee Meeting

United Memorial Church

Young Street, Halifax

July 3<sup>rd</sup>, 2012

## In attendance.

### CS Representatives for:

2 <sup>nd</sup> Chance	Atlantic	Living in the Solution	Cole Harbour
Highland Park	West End Step	Sunday Night Serenity	

(Members from Fresh Start, Live for Today, Back to Basics, 4 Seasons, and Mutual groups were present, but had no group vote.)

### Positions/committees represented.

CS Chair	CS Co-Chair	Treasurer	CS Secretary
District 1 DCM	District 2 DCM	Newsletter	Literature
Hospital Visitation	Phone	Website	Mid-Winter Roundup

- Mike opened the meeting with a few moments of silence followed by the Serenity Prayer.
- Introduction of group members took place.
- Bruce read the 12 traditions.  
*5 copies of the minutes printed for groups.*
- Seventh Tradition was collected: \$21.90.
- 21 members were in attendance.
- The committee waived the reading of the minutes of the previous meeting.  
Correction to June 2012 minutes:  
Tuesday night meeting of Live for Today is not yet on the meeting lists.
- Judy recommended acceptance of the minutes as amended.

### Secretary's report

- Nothing to report.

### Treasurer's report

- Report was handed out with an opening balance of \$6,253.99.
- Revenue for the month was \$766.91.
- Expenses were \$1,659.68.
- Operating balance of \$3,186.42, plus the prudent reserve of \$2,167.15, total: \$5,353.57.
- Foster handed out a mid-year report showing where we are in relation to the forecasted budget, and

showing group contributions to date this year.

- Jeff recommended acceptance of the report.

### Co-Chair's report

- Gary attended the District 1 meeting this month, and had nothing else to report.
- Jeff recommended acceptance of the report.

### Chair's report

- **I attended many meetings over the past month including the 2013 Assembly Round Up meeting and the District 2 monthly meeting at Club 24 on June 17<sup>th</sup>. I tried to attend member's and group anniversaries throughout the past month and I enjoyed several lunches and sweets so much so as to reduce my household grocery bill (LOL)**
- **I also was present at annual NS Provincial Round Up on Saturday June the ninth and I enjoyed both A.A and Al Anon meetings and of course the fellowship.**

Respectfully submitted,  
Mike Chute, CSR Chairperson

- Bruce recommended acceptance of the report.

### Newsletter

- Jeff reported that everything is par for the course.
- He has been asking his supplier at the printing house to come down on price, but they have not had a manager for a while, so no one has had the authority to do so. They now have a new manager, and our printing charges have been reduced substantially.
- Jeff went to check to see if our newsletter could be uploaded to the Area 82 website, and it was already uploaded. He will check to make sure this continues to happen.
- Judy recommended acceptance of the report.

### Website

- Gary noted that he has spent some considerable amount of time reformatting the meeting list. Our current meeting list has outgrown a double-sided legal size sheet. Getting the new format up and running is holding up the latest update. Jeff added that sending this to a professional printer might simplify our process and would not be costly. A member noted that one entire panel of the current meeting list was made up of quotations that could be found elsewhere, and suggested that we use that panel for the expanded meeting information and keep the current format. The suggestion was accepted.

- In order to add more information and features to the website, it required more software. Gary has started on this process and members may notice some visual changes to the website. He has encountered a slight glitch, and is working on it. One change is the events page. At members' suggestion, that component of the website has been expanded. He has also noticed another AA website that had an AA Public Service Announcement. He is trying to contact them to find out how they obtained the PSA.
- There is also going to be service position information on the website. That content will be added in the near future.
- Foster recommended acceptance of the report.

### Website email

- Absent, no report.

### Hospital Visitation Committee

- Wade reported that there are six people being visited in the hospital.
- He received a call from the social worker at the forensic hospital. He has not yet responded.
- District 1 DCM, Tony, tried to contact the treatment chair only to find that the Treatment Chair's phone is not in order. Tony passed the task onto someone else, but nothing happened. Tony saw the treatment chair and was able to pass on Karen's home number to the social worker, and is unsure if contact has been made. Tony will follow up with Karen to see how this is developing.
- Alex recommended acceptance of the report.

### Telephone

- The webmaster has been provided the weekend phone list, six months in advance.
- The next workshop for telephones is not planned; the last workshop was not well attended.
- There have been some ongoing technical problems; one phone appeared to be working, but was not. Once that was determined the problem was quickly fixed.
- Phones are manned 24/7. Glitches are being worked out.
- The committee will be looking at updating the 12 step call list.
- It was mentioned that the weekend phone was not transferred this past weekend; it looks like the daytime person did not transfer the phone.
- It was also noted that updated newsletters have not been in the portfolios.
- Brenda recommended acceptance of the report.

## Mid-Winter Roundup

- Bill noted that Murdo was elected as Co-Chair of the Mid-Winter Roundup Committee. Dianne was elected as Registration Chair.
- \$17,000 budgeted expenses, with \$19,000 projected income based on registration of 540 people (we had 480 last year). There are unforeseen events that come up, but everything looks on track right now.
- The PayPal link for the Roundup is up and running.
- Announcements about the Roundup have been distributed to various newsletters and websites.
- “Catapulted to the Fourth Dimension” is this year’s theme.
- It was noted that incremental costs go up every year, and also the committee has not been able to count on registration numbers; that is why the registration has gone up from \$20 to \$25 this year. It is not the intent of the committee to make a profit on the Roundup, but to cover costs.
- Judy recommended acceptance of report.

## Entertainment

- Absent, no report.

## Literature

- Parker reported that Gary has helped him get set up so that people can make literature orders through the Districts 1 and 2 website.
- Foster has added the Literature financial report to the treasurer’s report; thank you Foster.
- Parker and the Literature Co-Chair will be doing a literature inventory.
- The CS Chair has ordered GSO birthday/anniversary contribution envelopes. Groups can get them from him.
- Mike asked Jeff to note in the newsletter that people can now make literature orders on the local website.
- Literature fund opening balance: \$823.99, revenue \$63.00, expenses \$91.66, closing balance \$795.33.
- Foster recommended acceptance of the report.

## District 1

- Tony reported that the PI Chair and Co-chair positions have been vacated. If anyone is interested, please contact Tony or Tim. Note that you will still be eligible to stand for the next term even if you

are taking the last 6 months of this term.

- Dave recommended acceptance of the report.

## District 2

- Tim noted that District 2 will be holding a workshop on August 19 at Club 24. The topic will be AA's voting procedures, and the workshop will include a mock election. See Tony, Tim or Mike C if you would like more information. Please communicate this workshop to your groups.
- Karen recommended acceptance of the report.

## Old business

- Procedures & Guidelines document – CSRs will receive a copy to bring to their groups. Please examine them at your groups in detail and bring recommendations back to CS for August. Recommendations for changes should be emailed to the webmaster with the subject line “Guidelines”. The draft document will be posted on the website.
- Bids for the AA Annual Cocktail Party – Sackville Four Seasons group has offered to host the annual cocktail party, and CS voted in favour to have them host it.
- Website “Service Positions Needed” webpage – more information about this will come as the elections get closer and the guidelines have been examined.

## New business

- Posting the Treasurer's report on [www.aahalifax.org](http://www.aahalifax.org) – are there issues with posting group contributions as well as revenue and expenses? Foster might post the mid-year and the year-end budget with actual expenses, and other financial information, but not individual group contributions. Mike will check with other intergroups to see what they do, to see if there is other experience. Ask your groups what they think.
- Groups were reminded that if they have a member who holds an office at CS (CS executive or CS sub-committee) and who is also the CSR, the group loses its vote. Members cannot cast two votes, and when fulfilling more than one role, the CS office that they fill is the vote that is cast. It is recommended that when a group's CSR is elected to an office at CS, the group should elect a new CSR to maintain their vote.

Group reports, miscellaneous announcements

- Cole Harbour group will be sending a new CSR next month, as the current CSR is moving.

*The next Central Service meeting will be held at 7:00 pm on: August 7<sup>th</sup> 2012 at Memorial United Church on Young Street.*

- The meeting closed with the Responsibility Pledge.