

**MINUTES OF
CENTRAL SERVICE COMMITTEE MEETING 4 FEB 20
St. Mark's Church, 5522 Russell Street, Halifax**

WELCOME AND OPEN: Meeting opened by Michael H. at 7:00 pm with a few moments of silence followed by the Serenity Prayer.

Call for Items to be Added to the Agenda: 2019. Budget Report, and 2020 Proposed Budget

Twelve Traditions: The Twelve Traditions were read by Bruce B.

ROLL CALL:

EXECUTIVE	COMMITTEES	CSR	OBSERVERS
Chair – Michael H.	Corrections – Troy S. <i>absent</i>	Donny B. – West End Step	District 1 – Steve A.
Co-Chair – vacant	CPC – Heather C.	Eric P. – CVBBSG	District 2 – Blair A.
Treasurer – Bill P.	Entertainment – Shawn M. <i>absent</i>	Evan - Living in the Solution	Area 82 – <i>absent</i>
Secretary – Kelly D.	Help Email – Michael A.	Jamie Quann - Four Seasons	AI P. - Fresh Start
	Hospital Visitation – Allison M.	Jessica M. – Second Chance	Rachel S. – Sun Night Serenity
	Literature – Cathy M.	Joshua M. – Atlantic	
	Mid-Winter – Bruce B.	Lynn M. – New Hope	
	Newsletter – Kelly D.	Mark T. Cole Harbour	
	PI - Leah C.	Murdo M. =- Highland Park	
	Telephone – Sharman M. <i>absent</i>	Stacey G. – Living in the Solution	
	Treatment – Stephanie J. <i>absent</i>	Steve A. – Back to Basics	
	Webmaster – Matt W.	Tim D. – Hubbards	
	Ad Hoc – Marie M.		

7th Tradition: \$26.05 collected by Bill P.

Approval of the Agenda: Motioned by Murdo M. Seconded by Heather C. All in favor. Motion passed.

Minutes Approved from Previous Meeting: Motion to approve the minutes by Mark T. seconded by Eric P. Adopted unanimously, with correction: “Question to Treasurer: Can we have a copy of the expenses the Co-Chair claimed from the trip to Arizona. Expenses provided as requested,”

REPORTS

ACTIONED BY

Secretary:

I am sure you have noticed a change in the minutes. Instead of verbatim I use the mix of action and discussion types of minutes which I believe fits best for this type of meeting. This means I will include a brief summary of discussions, results, and action to be taken. All reports although read in full at the meeting will also be condensed to facts.

Treasurer

The Dec and the 2019 yearly financial statements were presented. The 2020 proposed budget was presented. 2019 and 2020 budgets discussed under new business. A Literature Committee Financial Report was presented and discussed. Financial statements and report attached.

Co-Chair: N/A

Chair: none

Corrections:

My regret for not being able to attend tonight's meeting. We had one week in Jan where the meetings were cancelled, in advance, due to weather conditions. There were no cancellations due to staffing levels at the facility. The Mar and Apr schedule will be distributed on my return.

CPC:

CPC and PI attended a Winter Society Volunteers Expo at Dalhousie on 29 Jan, contacts were made for possible future presentations. On 12 Feb we will put on a presentation to the School of Theology and on 26 Feb an Info session at a school of grades 6-8. Leah and I took pamphlets to the Nursing student building. CPC will not meet in Feb due to the Mid-Winter Round-Up. We are always looking for new members. CPC will have a display at the Round-Up.

All members

Entertainment:

Shawn has had an accident and unable to attend tonight's meeting. No report filed.

Help Email:

Received 12 email of various nature.

Hospital Visitation:

We have two new volunteers in Jan. We have lots of people in various age ranges. Requests for visitors are still inconsistent but we are prepared when they come in. It was discussed how a person requested a hospital visit using the AA Halifax website. It was also discussed the benefits of having the same feature on Area 82's website so others in Area can benefit. Murdo volunteered to liaise with Area 82 to get this on their website.

Murdo

There was a discussion that there was a Co-Chair for Hospital Visitation that hasn't been filled. Nor has it been on the agenda to elect a Co-Chair. The Chair stated that there wasn't enough to do for two people. Concern was expressed what if she was away. Election for this position will be on Mar's agenda

All members

It was announced that David T. was very ill in Dartmouth General and would like visitors.

Literature:

Inventory on hand (resale value)	10,796.00	Purchases	1,738.84
Credit Union Acct	312.80	Sales	1,983.85
Scotia Bank Acct	0.00	Rent	50.00
Cash on hand	229.10	Supplies	56.00
Accounts Payable	0.00	Computer	200.00
Accounts Receivable	151.29	Bank Fees	4.00

During Jan, three volunteers have put in 18 volunteer hours. All books have been labelled with book codes and prices. The new pamphlet shelf unit has been labelled with codes and prices under each pamphlet. All pamphlets and handouts have been bundled in groups of 20, 50 or 100. The computer has been set up with the new software and hooked up to WI-FI at Club 24. Volunteers have provided the Bookstore with coffee, tea, cookies and paraphernalia. The Live for Today group donated their miscellaneous supplies to us. My personal thanks to all those who have helped me over the last month.

NY can now receive payments for literature using a regular debit card. Therefore, all money has been transferred to the Credit Union bank account and the Treasurer will be getting a debit card for use in the Bookstore and cancelling the debit visa card. This is in preparation for the computerized system. It will hook up directly with the bank account and provide the Bookstore with full accounting services.

We also participated in the Committee Fair Day and the sales for the day were \$871.84 net (loss on books only was \$83.09). I met with the Chairperson for three hours to review procedures and records as well as an overview of the operations to ensure readiness to begin our new venture with computerizing the records (in part to provide more accurate reporting to this body and ultimately our groups). Many thanks for the technical assistance – most of our time was talking to helpline people with new software questions. We will need to update the guidelines to incorporate these recent changes.

I have been in contact with the Cape Breton Round-Up people and have asked them to pay for my hotel room in Sydney. I let them know the feelings of CS with regards to travel and who should look after the expenses. Other districts have believed that Area has been funding this

travel. They will meet and let me know if they can assist. We also spoke about taking the Service Weekend to see if Area will fund this service to roundups throughout NS. The Co-Chair has stepped down and I have been looking for a new Co-Chair and I have found a member who is willing. I will give her a copy of the guidelines and she will attend next month for an election. Pass on to your groups that we are looking for volunteers. I received an E-mail of an outstanding invoice from Grapevine from 2018. The Chair and Treasurer have been advised. The amount is \$618.79 USD. A discussion took place regarding the outstanding bill and it was decided that it was just an oversight.

Concern was expressed about the inventory and that there is an actual store and if it was voted on to have a store. The guidelines need to be amended to reflect the changes.

It was discussed that people weren't aware that there was a Literature Co-Chair position. The election for this position will be on next month's Agenda.

All members

Bluenose Bulletin:

We welcomed Ryan K to the team. It has been an uneventful month with no major issues.

Mid-Winter Round Up:

We had a couple meetings in Jan. All is on schedule and looking good. To date we have 186 registrations and 35 Banquet Tickets sold. We signed a new agreement with the hotel that we only have to guarantee them 50 banquet tickets instead of 80. The deadline to purchase tickets is 11 Feb unless we have not met our quota of 50. The \$1832 that Central Service has loaned the Round-Up committee has been paid in full to the CS Treasurer. It has been brought to my attention that there was an oversight forgetting to invite the CS Committees to set up a display. All are welcome set up a table at the Round-Up. We will meet the day off the Round-Up at noon. If anyone is planning on staying at the hotel book under MID WINTER ROUND UP. We ask that you all go back to your groups and announce the Round Up at all your meetings.

CSRs

Public Information:

The committee attended the Committee Fair on 11 Jan, which was a wonderful afternoon of service and fellowship. We had 5 members sign up to volunteer with our committee. I hope Central Service continues with fairs in the future. On 29 Jan we attended a Dalhousie Student Fair with CPC Committee. We had people drop by our booth and pamphlets were give to the Restorative Justice booth. Also, we contacted the Kids Help Line. On 26 Feb, we are putting on a presentation to a school of grades 6-8. Three young people will help with the presentation. Please bring back to your groups:

CSRs

1. If members have a doctor's office that might want pamphlets, let us know and we will have them delivered; and
2. Our committee is making lists of members who are willing to volunteer for commitments in the future. (deliver pamphlets, make phone calls, attend health fairs and speak at presentations). The committee needs new members as it is difficult for us to attend everything. These lists with be shared with the CPC Committee.

Telephone:

I haven't had any problems with the phones this month Two members have given their names to add to the rotation list. If any member is interested in helping out with the phones, they can email me at phones.aahalifax@gmail.com or give me their contact info.

Treatment:

I am unable to attend the meeting due to work.

Forensics - I am still working with Forensics to allow groups to chair meetings and until this has been approved there will be 5 teams. Jessica M. has stepped in as Forensics Co-Chair and has started to coordinate the Friday night meetings. She is a welcome and appreciated addition.

De-Tox - Is running smoothly and all meetings are being attended. Feedback from volunteers is that they find meetings enlightening and wish to continue volunteering.

Marguerite Center - There are several volunteers willing to attending meetings at the Marguerite Center. If there is someone that would like to chair a meeting, I will pair them up with someone so they can enjoy the experience.

Webmaster/Website:

There is no major news for Jan. Uploads included the usual meeting minutes, bulletin and general formatting occurred on the Round Up page. There were two requests for email support.

District 1:

The Districts 1 & 2 General Service Committees will be holding our 3rd Annual Pre-Conference Meeting on 28 Mar 20, from 10AM-4PM at the Sackville Heights Community Centre, 45 Connolly Road in Middle Sackville. This meeting will be facilitated by our Area 82 Past Delegate, Tim M. The purpose is to have input, and votes, from all 42 of the GSO-listed A.A. groups in Districts 1 & 2, through their GSRs, on selected agenda items for the 70th Annual General Service Conference being held in Rye Brook, NY, 19-25 Apr 20. This input and the resulting votes will be provided to our Area 82 Delegate, Kirk S. – in his presence if he is available to participate in the Pre-Conference Meeting – or by written summary if he cannot participate. Kirk S. is a member of the General Service Conference Committee on PI. Therefore, the Pre-Conference Meeting will focus on the many Conference agenda items for this committee.

GSRs

Examples of PI agenda items to be discussed and voted on are:

1. The trustees' Committee on PI develop a plan to produce video shorts based on current A.A. pamphlets that provide information about A.A. to the public and that a report be brought back to the 2020 Conference Committee on PI
2. A recommendation that the GSO direct the appropriate Committee(s) to create and facilitate a targeted Public Service Announcement to educate seniors about alcoholism and AA for national tv and radio stations across the US and Canada.
3. Consider a motion that a podcast be created to better carry the A.A. message.
4. To create a new form of communication specifically addressing the use of social media and anonymity.
5. That the General Service Board take a Concept Seven action to veto and/or stop the General Service Conference Advisory Action which originally authorized AA to receive a Google Ad Words grant of any amount of money a month.

The final agenda items for the 70th General Service Conference is expected to be available by 15 Feb 20.

A discussion took place as to what should District be reporting at the monthly Central Service meetings. It was decided that it was important for Districts to provide a through report at the meetings.

District 2:

Due to weather District 2 did not meet on 19 Jan. District 2 will be holding an election at our next meeting on 16 Feb for the vacant Alt. DCM position. Anyone interested are to review the qualifications in the guidelines and attend the next District 2 meeting. I ask all CSR's of District 2 to announce at your home groups the vacant position and encourage members to step into service.

The next workshop will be "The 4th Step" facilitated by Catherine S. on 9 Feb at Club 24 at 2pm.

The Provincial Round-Up "2020: A Clear Vision for You" is 13 Jun 20 at St. James Church from 9am to 1am. Lisa N. is the new Program Chair and a draft program is in the works with Al-Anon participation and a workshop. There are still many vacant positions that need to be filled for this Round-Up to be organized and run successfully. Their next meeting is 22 Feb at 1pm at Club 24.

District 2 will be participating in the Pre-GSO Conference meeting. More details are available in District One's report. GSRs will have agenda items to discuss with their group, but I encourage everyone to attend and learn what changes are being proposed at GSO.

Monique M. Area 82 Treasurer has distributed the latest Area 82 Financials and will have a yearly report completed in early Mar.

The Feb Grapevine has information on their 2020 Carry the Message Project to help carry the message to an Alcoholic in need. The highlights from the A.A.W.S. board meeting on 6 Dec were distributed by Kirk S and available from your GSR. CERASSA 2021 will be held 26-28 Feb 21 in St. Catherine's, ON to help

bring unity to all 10 Areas in Canada. There has been some interest in Area 82 at the possibility of hosting CERASSA 2023 in NS.

A discussion took place regarding concerns that the venue of the 2020 Provincial Round-Up not being adequate. It was stated that the church would hold 300 people and was wheelchair accessible with a video available to demonstrate how use this entrance.

It was stated that it is time to get behind committees instead of criticizing them.

The Chair requested that all GSRs attend District meetings.

Area 82: no report.

A motion was made by Bruce B. for approval of the reports and seconded by Joshua M.

All in favor.

Motion carried.

OLD BUSINESS:

Elections:

Newsletter Chair: no nominations.

Webmaster Co-Chair: No nominations.

Executive Elections:

Co-Chair: Jamie Q. was nominated by Heather C. He accepted the nomination and qualified himself.

All in favor.

Motion Carried. Welcome Jamie.

Ad Hoc Technology Team volunteers as per the ICCOAA Seminar Report: Attached.

A motion was made by Murdo M. and seconded by Steve A. to stand up the Ad Hoc Technology Team as per the terms of reference. All in favor.

Motion Carried.

A discussion took place on square technology and using it at the Round-Up. There were concerns about anonymity, security and that people weren't ready for it. The Committee was advised that the technology was safe, easy to set up, the name used for purchases doesn't have to reflect AA so anonymity was insured, it is an individual choice to use it, was the most common form of payment now being used in AA Groups in the US, is PCI compliant, used throughout Canada and all data is encrypted.

A motion was made by Al P. and seconded by Eric P. to purchase and trial the technology at the Mid-Winter Round-Up 14-16 Feb 20. **Vote: 19 In Favor, 2 Opposed**

Minority voice was heard. **Vote: 17 in Favor, 4 Opposed**

Motion Carried.

NEW BUSINESS:

2020 Budget: The proposed budget was presented. Amendments were: increase Bluenose Bulletin back to \$250, decrease PO Box Rental to 112.13, decrease Entertainment to \$1,000, increase CPC to \$700, decrease Public Information to \$1,000, add Ad Hoc Comm to \$300.

Treasurer

A discussion took place to delete the donations to Area 82 and GSO. An explanation was requested why the bulletin hasn't been expending their budgeted funds. It was explained that at present the chair had resources and in future that may not be the case. It was further asked why it was ok to turn a blind eye against Tradition 7 and at other times to follow Tradition 7, General comments were made around the table to help clarify.

A motion was made by Cathy M. and seconded by Steve A. to remove the Area and GSO contributions from the 2020 budget. **Vote: 6 In Favor, 1 Opposed, 5 Abstained**
Minority Voice was heard. Vote: 6 in Favor, 8 Opposed
Motion Defeated.

Announcements from Groups: none.

Adjournment:

The next Central Service Meeting will be 3 Mar 20 at 7:00 pm

Meeting adjourned at 9:20 PM with the Responsibility Pledge.

Central Service Committee

Memo

1. At the Central Service meeting on January 7, 2020, it was determined that at the February meeting that a resolution be presented specifying the Terms of Reference for an Ad Hoc Committee to make recommendations for Computer Technology to the Central Service Committee.

DEFINITION

2. An Ad Hoc Committee is elected or appointed by a governing body with specific terms of reference to address an issue or issues and make recommendations to the governing body. The Ad Hoc Committee dissolves upon the completion of their mandate or term of office.
3. The following resolution is suggested:

Be it moved the Central Service Committee establish an "Ad Hoc Technology Group":

TERMS OF REFERENCE

- 1) To review the current uses and practices of computer technology i.e: the website, current apps, communications, etc. by Central Service;
- 2) To investigate the uses and practices of technology in the larger A.A. community in Canada and United States, as it may pertain to Central Service ;
- 3) To investigate and review best practices in other comparable A.A. centres; in particular the distribution and sale of literature aimed at alcoholics and their recovery;
- 4) And any other matters related to Technology which may pertain to the service activities of Central Service.

GOALS

- 1) To report monthly to Central Service of the work and progress of the Group;
- 2) To make recommendations to the monthly meetings of Central Service as completed;
- 3) To present a final report with completed work and final recommendations to the Central Service Committee.

MEMBERSHIP

Central Service Committee hereby appoints Matt W (Webmaster) and Marie Mac (volunteer) as founding members of the Ad Hoc Technology Group. The founding members are free to add members to the Group as required from the fellowship. It does not restrict the Group from seeking outside advice or assistance as available.

TERM OF OFFICE

Unless otherwise amended by Central Service Committee, the term of office is one year from the date of approval of this resolution.

BUDGET

It is expected there will be incidental expenses in the form of stationary, phone calls, printing, etc. A budget of \$300. be proposed.

**Central Service Committee
Monthly Finance Statement
January 7, 2019 meeting**

December Statement

Opening Balance: **\$5,622.56**

Revenues:

Acceptance	\$400.00	
Highland Park	\$200.00	
St. Margareta	\$250.00	
Keep it Simple	\$250.00	
Sunday Night	\$300.00	
<u>7th Tradition</u>	<u>\$ 43.85</u>	
Total:	\$986.85	\$6,669.41

Debits:

Xmas Social	\$400.00n
Secretary exp	\$ 69.99
ICOAA Seminar	\$1,231.09yg
Rent	\$ 60.00
PI literature	\$ 48.00
<u>Telephone</u>	<u>\$251.45</u>
Total:	\$2,059.53

Closing Balance: **\$4,549.88**

(Outstanding cheque \$1,832.00)

Mid-Winter Round Up Loan

Prudent Fund + interest **\$4,892.16**

(includes insurance deductible \$2000.00)

Total Funds Available: **\$5,610.04**

Central Service Committee
 Monthly Finance Statement
 January 7, 2019 meeting

Literature Account

Opening Balance:		\$2,084.07
Revenues:	\$873.00	\$873.00
Debits:		\$1,435.00
Closing Balance:		\$1,522.07

		2500.00	Highland Park
		2250.00	St. Margaret's
		2500.00	Keep it Simple
		2500.00	Sunday Night
		2500.00	Tuesday
		2500.00	Total
		2500.00	Books
		2500.00	Home Social
		2500.00	Secretary exp
		2500.00	IOGA Seminar
		2500.00	Ent
		2500.00	PT Institute
		2500.00	Telephone
		2500.00	Total
		2500.00	Closing Balance:
		(Outstanding check \$1,733.00)	
		Mid-Winter Round Up Loan	
		2500.00	Student Fund + Interest
		(includes insurance deductible \$200.00)	
		2500.00	Total Funds Available

2020 PROPOSED BUDGET		2019 Budget	Actual	2020 Budget	xx
	Revenue				
	Opening Balance			3,822.93	
	Group Contributions	\$12,320.00	\$10,914.90	\$11,397.00	
	7th Traditions	\$400.00	\$414.00	\$400.00	
	Insurance Premiums	\$1,300.00	\$1,198.63	\$1,300.00	
	Entertainment	\$0.00	\$116.70		
	Mid-Winter Round Up	\$0.00			
	Transfer from Literature	\$0.00			
	Miscellaneous	\$0.00	\$835.97		
	Business Account Total	\$14,020.00	\$13,480.20	16,920.00	
	Expenses				
	Rent - Church Hal	\$720.00	\$720.00	\$720.00	
	Telephone Comm	\$3,200.00	\$3,012.78	\$3,700.00	
	PO Box Rental	\$250.00	\$224.25	\$150.00	
	Insurance Premium	\$1,300.00	\$1,198.63	\$1,300.00	
	Area 82 Donation	\$1,000.00	\$1,000.00	\$1,000.00	
	GSO Donation	\$800.00	\$800.00	\$800.00	
	Dec. Social Event	\$400.00	\$400.00	\$400.00	
	Bluenose Bulletin	\$250.00	\$75.00	\$250.00	
	Entertainment Comm	\$700.00	\$910.00	\$1,000.00	
	Webmaster	\$175.00	\$145.61	\$175.00	
	Treasurer	\$50.00	\$0.00	\$300.00	
	Secretary	\$225.00	\$179.14	\$225.00	
	Chair	\$100.00	\$0.00	\$100.00	
	Corrections	\$1,000.00	\$813.09	\$1,000.00	
	Co-Chair	\$100.00	\$0.00	\$100.00	
	CPC	\$500.00	\$418.10	\$700.00	
	Public Information	\$1,500.00	\$589.87	\$1,500.00	
	Treatment	\$500.00	\$0.00	\$500.00	
	Conferences		\$1,231.09	\$1,500.00	
	Miscellaneous	\$200.00	\$2,554.34	\$200.00	
	Service Week-end	\$1,000.00	\$513.00	\$1,000.00	
	Ad Hoc Comm			\$300.00	
	Business Account Totals	\$14,020.00	\$14,980.57	\$16,920.00	
	Treasurer needs new cheques, deposit book and receipts books				
xx	Amendments as per CS meeting February 4, 2020.				