

premiums.

▯ November Debits: Insurance ~ \$1600., Phone ~ \$280.

▯ Should have sufficient funds through December

Literature Account:

Opening Balance: \$ 2,022.57

Credits: \$ 528.37

Debits: (minus) \$ 50.00

Closing Balance: \$ 1,972.20

Prudent Account: (plus \$.21 interest) \$ 4,894.42

Literature Committee Operations 2019 Income Statement 2019 Sales Book Sales -\$ 16,112.80- 100% Opening Inventory (\$estimate) -\$ 3,900.00- Purchases -\$ 18,962.28- Less : Ending Inventory value at cost Dec 31, 2019 (available for sale) -\$ 10,341.00- Cost of Books sold - Expense -\$ 12,521.28- -\$ 12,521.28- 78% Gross Profit -\$ 3,591.52- 22% Raffle \$ -\$ 176.00- Expenses Start up Costs (Computer \$200, shelving \$662, software \$345) -\$ 1,207.83- Supplies -\$ 405.92- Travel Costs -\$ 546.73- Rent -\$ 295.00- Misc -\$ 82.00- Total Expenses -\$ 2,537.48- Net Profit -\$ 1,230.04- 8% **Please note this does not include an GrapeVine invoice of \$874.58 - which was spent by a former Committee. This amount is included in Opening Inventory 31-Dec-19 Cash Box Balance -\$ 349.10- CUA Account Balance -\$ 850.07- ScotiaBank card Balance -\$ - - \$ 1,199.17

Carol Ann asked if we were still discussing the literature guidelines. Mike asked the group and it will be discussed in Old Business

Jamie asked that Bill let him know when insurance pymts come in and provide return addresses if possible so he can send them there Insurance documents

Eric asked if the 7th tradition contributions from the groups can be added to Bills reports and Bill indicated it is generally there just haven't been any the past several months.

Co-Chair

It has been a productive month. My main duties were getting the insurance policy off to the groups. All groups that participated last year are in this year. I have purchased stamps and envelopes to send the groups there copy. The cost was 70.37 cents. With the 64.20 last month for a total of 134.57. My budget for the year I believe is 100.00. I am requesting an increase in my budget of 50.00 to off set these costs.

I have not started contacting the groups this month. I will start this once I get the info from Bill as to who mailed their payments in.

Chair

Ladies and Gentlemen,

Activities for the month of October,

1. Attended District 2's meeting. Missed District 1's. Jamie, co-chair CS will take on Zoom attendance of District 1, and I will, chair CS, attend face to face District 2. CS Reports will continue to be written by myself for both Districts.
2. Attended MWRU as Program co-chair (report to be given by Chair of MWRU).
3. Attended Sub-Committee Palooza, there was a small interest group. I am hoping Service work conversations are happening within our AA community. If current sub-committee chair positions have no co-chair to step up to continue the service of their sub-committee, AA Halifax's link to the professional community, the website, hospital visitation to name a few, will fail. Responsibilities will fall upon a few, and it won't be sustainable for very long.
4. Please be a voice for Service Committee sign-up.

Thank you all for your leadership in service,
Michael Handley Chairperson Central Service

Leah asked about the achieved reports and Mike said he would look into this

Committees:

Ad-Hoc Tech

The committee is in wind down mode as it approaches its one year lifespan and has either completed or re-evaluated the remaining tasks.

Section 1 contains the October update, Section 2 contains the list of projects with the tasks that have been completed /deferred as they are on

hold or deemed out of scope and section 3 contains the recommendations to Central Service from the Tech Comm.

Section 1-October Update

- ▣ Created a user guide for the phone committees' new phones based on the mockup submitted by the incoming phone chair.
- ▣ Delivered electronic and colour copies.
- ▣ Obtained a donated iPhone 7 for the Literature Committee to use as the loaner iPad was no longer functioning with Square.
- ▣ Setup the iPhone and did some basic troubleshooting with Wi-Fi and Bluetooth connectivity.
- ▣ Researched and is in the process of procuring a secondhand iPad for the Literature Committee as the iPhone screen does not meet the size requirements for the Literature volunteers.

Section 2-Project Breakdown

Task Name Start Finish % Complete Resource Names

Technology Committee Fri 3/6/20 Mon 10/26/20 93%

Committee Governance Mon 4/27/20 Mon 5/11/20 100%

Zoom Meetings Fri 3/6/20 Thu 3/19/20 100%

Detox/Treatment/Corrections Online Zoom Meeting Recommendation Wed 4/8/20 Mon 4/20/20 100%

Square Technology Wrap Up (Literature Committee) Sat 5/16/20 Mon 7/20/20 100%

ON HOLD Entertainment Committee - Selling tickets online Fri 3/6/20 Thu 3/12/20 9%

Test ecommerce site created Fri 3/6/20 Fri 3/6/20 100%

Marie Review by Ent. Committee Fri 3/6/20 Thu 3/12/20 0%

Ent. Chair Add functionality if requested or for further testing Fri 3/6/20 Thu 3/12/20 0%

Tech Comm Printer Assessment (Central Service/PI/CPC) Mon 4/13/20 Tue 7/7/20 100%

Digital Monitor/Advertising Assessment PI/CPC) Mon 4/13/20 Mon 7/6/20 94%

Website Usability Research and Recommendations Mon 5/4/20 Thu 7/9/20 100%

Create Survey Monkey account Mon 5/4/20 Mon 5/4/20 100%

Marie Create Test Survey/Research other AA websites Tue 6/2/20 Fri 6/5/20 100%

Steve Present Test Survey and other websites to Tcommittee Mon 7/6/20 Mon 7/6/20 100%

Steve Engage webmaster to provide google analytics of site traffic and activity
(goals, campaigns, bounce rates) Tue 5/12/20 Wed 6/10/20 100%

Pam,Steve Clarify Webmaster Role Tue 7/7/20 Tue 7/7/20 100%

Marie Analyze Google analytics Wed 6/10/20 Wed 6/24/20 100%

Pam,Steve Present GA trends Mon 6/22/20 Mon 6/22/20 100%

Pam Create a section on website for people to leave feedback and gather
feedback re: site usability Mon 7/20/20 Mon 7/20/20 0%

Tech Comm Create and Rework Member Survey Tue 7/7/20 Mon 8/3/20 0%

Pam,Steve Approve Survey Tue 8/4/20 Tue 8/4/20 0%

Tech Comm Create Communication Plan for Survey Tue 8/4/20 Tue 8/4/20 0%

Tech Comm Send Survey to Members/Groups Wed 8/5/20 Tue 9/1/20 0%

Tech Comm Analyze Survey Results Wed 9/2/20 Thu 9/3/20 0%

Tech Comm Publish Results Fri 9/4/20 Thu 9/10/20 0%

Tech Comm Create User Stories based on survey results Fri 9/4/20 Thu 10/1/20 0%

Tech Comm Technology Committee Road Map Planning Mon 10/26/20 Mon 10/26/20 0%

Make recommendations to Central Service Mon 10/26/20 Mon 10/26/20 0%

Tech Comm Accepting 7th Tradition Electronically – Assessment Mon 4/20/20 Wed 5/13/20 100%

Section 3 – Technology Committee Recommendations to Central Service

aa.halifax.org Website Review

1. Google Analytics – Report website analytics and trends at monthly CS meetings and publish on the site

2. Website Chair/Co Chair positions - In a pandemic world it is critical that the website is up to date as we carry the message electronically

as well. This has worked so far but risk mitigation should be considered as the current webmaster chair position is available.

Recommendation is for CS to focus on recruitment for this position. The co chair is not available for knowledge transfer, therefor this position needs to be filled as well.

3. Broken links - aa.halifax.org has a few broken links. There aren't many but an initial Chrome scan of 2000 pages there were 10 links identified.

4. Feedback from members - Mechanism implemented asking our members what they need from the website. Survey is easiest. The

Comm. tested Survey Monkey but it is cost prohibitive and requires a yearly subscription. Analytics helps identify trends but there is a lot to be gained by asking for feedback. There could be other ways, but feedback should be a focus.

Ad Hoc Committee – Next Steps

1. The recommendation is to elect an individual as a Technology Advisor. There are currently not enough initiatives to warrant a committee

structure. If a group or committee requires assistance the advisor can be a resource and assist or answer questions. As an example, when the new phones were distributed the Tech Advisor can put together a user guide for the committee and be on hand to help troubleshoot issues.

2. Work with the Entertainment Committee to offer the tickets for sale online when they are ready to begin events again.

The Tech Committee is to deliver an objective cost benefit analysis of the Square Technology Proof of Concept. That document will be delivered at the December Central Service meeting.

Yours in Service, Marie M

Marie added that she has a cost benefit analysis for the square technology that she will forward soon

Carol Ann asked if the Ad hoc committee would be ending and Marie said that for the committee to continue it would be up to the Central Service group as to date it was only put in place for a year

CPC

Good Evening, Saturday October 17th I met with the new upcoming chair for PI at an in person PI meeting. October 17th attended a PI/CPC workshop on zoom in Area 51, with Tim C chair of East Bay California, Dr. Al Mooney Class a Trustee and Josh E Class B trustee. Also attended on zoom October 23rd a PI/CPC workshop in Area 15 In Florida with Sharron G. PI and CPC have been contacted by Success College to put on two in person presentations for Human Resources class we will be doing this November 17th following the Covid 19 protocol. On October 26th I attended our committee meeting with our alternate Delagate. I'm still looking for a new chairperson to take over in January as I will be stepping down. Heather C

Corrections

There has been no movement on in-person meetings at the Central Nova Scotia Correctional Facility. While the Provincial State of Emergency continues, it is anticipated the facility will remain closed to Non Essential Workers. Literature continues to be distributed within the facility. Some committee volunteers continue to be on the call list for step work with inmates. All committee and Central Service members will be advised when there is any change. Troy

Entertainment

Nothing new to report

Help Email

Help Email was a little slower this month. We had 2 people inquire about live meetings.

We had two people inquire about AA for friends. Were to turn to?

Two people looking for how to attend AA meetings? Are they in person now.

Yours In Service Michael A

Hospital Visitation

Hello Everyone,

There is not very much of an update since October. We did have some new volunteers offer to join the committee and we also did have some successful "phone visits," to a gentleman at a Continuing Care Home who was not able to access Zoom Meetings.

I at this time have been unsuccessful at finding someone who would like to step in for Hospital Visitation. I am hoping that someone will show some interest as it is a great way to give back and is not a huge time commitment.

Hope everyone has a great November! Allison

Literature

We had a good month for sales at the Bookstore in October totalling \$1,035.10 gross sales. I have prepared a table showing October and year to date figures for sales.

October Year to Date

AAWS books sold \$933.10
Grapevine books sold \$102.00
Gross sales \$1,035.10 \$9,305.30
Less SQ \$7.23 25.13
Net Sales \$1,027.87 \$9,280.17

I have also prepared a year to date of expenses below that is projected to year end and compared to the budget submitted 22 months ago:

| Item | Budget | Jan-Oct | Nov/Dec | Final | Variance |
|---------------|--------|---------|---------|----------|----------|
| Rent | 600 | 500 | 100 | 600 | 0 |
| Computer | 600 | 200 | 400 | 600 | 0 |
| Cartridges | 200 | 86.25 | 75 | 161.25 | +38.75 |
| Paper | 50 | 7.82 | 0 | 7.82 | +42.18 |
| Misc Supplies | 100 | 67.46 | 10 | 77.46 | +22.54 |
| Travel | 500 | 80 | 0 | 80 | +420 |
| Totals | 2,050 | 941.53 | 585 | 1,526.53 | +523.47 |

Here are the back transactions for October

Start 2022.20
CQ 123 Rent -50.00
SQ deposit 265.37
Cash Deposit 263.00
Ending Balance 2500.57

With regard to October activities we were open every weekend, and many customers attended. I made a few deliveries as well as met groups or individuals on days the bookstore was not open. I have been advised by Club 24 that our rent will increase to \$75.00 per month starting in January 2021. This is in line with increases in rent to groups who meet there. I have ordered \$527.10US from AAWS – this will be about \$750 CDN and we owe \$47.00 liability insurance, so I will need two cheques signed in the next few weeks. We have sold almost 80 hard cover big books since reopening in June, so I will have to reorder these soon. Grapevine has a promotion for purchasing books that offers free shipping right now, so if any one wants the calendars for 2021, I will order them for you or you can do this yourselves, whatever you wish. There were no requests in 2020 for these so I will only bring them if needed. Also Grapevine books make good Christmas gifts. All are in stock if anyone is interested.

I cannot think of anything else so if there are any questions, I am more than willing to answer them.

Yours in service, Cathy MacNeil

Mid-Winter

My name is Tom, sober alcoholic, also your Chair for the Mid-Winter R/Up and here's my report. Round up is still looking for Entertainment Chair and Co-Chair, and a Co-Chair person. There is now a temporary flyer posted on our website as well as our Bluenose bulletin. Please feel free to have a peek at it. Signing officers met on Friday, Oct 30 with our Treasurer to change the signing authority. Ian B, our Program Chair as well as Michael H, our Co-Chair is working diligently on organizing our program. Some speakers have already been chosen. Christine M from Al-Alon was present at our last meeting and will be getting together for a meeting with our Program Chair, Co-Chair and myself in the very near future. As time is winding down, after our next meeting on Nov 22, our committee will be meeting bi-weekly. Also by this time, we should have a pretty good idea of what our actual program/flyer is going to look at. Not much more to report other than if there is anyone interested in getting involved with the R/Up as I mentioned earlier our next meeting is Nov 22 @ 1pm. Tom

Newsletter

I am not feeling well and I am unable to attend tonight's meeting. It is great to see more and more groups going back to face to face meetings. Check Nov's bulletin for the latest openings as well as upcoming activities. This month's bulletin wouldn't be possible without Dale C's assistance. Thank you to Dale for tasking over the completion of this month's bulletin when I was unable to do so. I sincerely appreciate your assistance. Kelly U

PI

Good evening everyone, it has been a busy month, I attended the CS Paloozaa, which was amazing, I had a couple of members who attended contact me after to get information and there was a couple of members from District 5 attend and they thought it was wonderful. I also attended the monthly Area 82 Committee meeting, and a couple of PI/CPC Workshops on Zoom. One of the workshops was a presentation for professionals, which helped me with ideas for when we speak at presentations. These workshops and committee meetings are great for sharing information and learning what other areas are doing to carry the message.

The PI Committee had an in person meeting with the new incoming PI Chair, Clayton on October 17, 2020. We got to share with him all the things that we have been doing and some of the projects that we are currently working on. It was a wonderful meeting.

We put an announcement in the newsletter this month with a brief description of what PI is and also asking members to sign up to help out with upcoming projects.

We will be going to Success College on November 17, 2020 with the CPC Committee for 2 presentations which we are looking forward to.

If anyone would like to help with our committee please contact me at 902-877-0573. Leah C

Telephone

The phones are working well. There has been a sheet prepared on how to use the new phones and it will be placed in the binders

Heather – When will the sheets be placed in the binders. Mike said he would take care of getting the sheets in the binders.

Paul – There is a lot of old information in the binders that maybe can be removed and have the voice mails been fixed. The voice mails have been fixed.

Leah – When was the last time the twelve step was updated. Sharman said it has not been updated. She will look at the binders and get that updated.

Treatment

Detox co chair Jessica M telephone the detox to see where they were in regards to the covid situation they appeared very excited about the idea of reopening detox for AA meetings limiting two people to a meeting and of course wearing Mask and following a Covid protocol. Jessica at this point is waiting to hear back from detox to see if this is a go forward situation in the meantime I would ask all the central service representatives to go back to the groups to see if these groups would like to continue with detox meetings and scheduling can be rearranged possibly for January.

The Marguerite center

I am happy to report that the margarine center is very enthusiastic about reopening it doors to AA meetings they did request that AA come to the Margaret center on a weekly basis however at this point in time my suggestion is that we maybe try to go to these meetings on a bi-weekly basis as you know volunteers are not very easy to come by and Margaret center is actually situated outside of town and is a little bit more difficult to get to. It is exciting to know that they are on board to start with meetings again hopefully for January at the present time there are only five ladies at the center.

Forensics there's really nothing to report at this time I did not get a chance to contact forensics to see where they were with the possibility of reopening meetings for the people there, Stephanie

Webmaster

During the month of October, requests to update the meeting list continued to arrive multiple times a

week.

On a more technical side, I upgraded PHP to the latest version. This is a critical upgrade because PHP is the underlying technology that our website runs on. We were on an old version and earlier in October our Web Hosting company finally made the new PHP available. This update improves performance of the site (it was running quite slow) but more importantly brought the latest security updates.

Other tasks I performed during October were:

- ▣ Updated Mid Winter Roundup page to reflect the monthly meeting information and new flyer
- ▣ Updated CSR meeting information
- ▣ Performed multiple updates to various plugins
- ▣ Published Bluenose Bulletin
- ▣ Performed a clean up of the site removing old content from 2009 to 2018 (this also helped made the site run faster)

The traffic continues the descending trend since the peak in last April, with Oct totaling 11,800 unique visits.

Yours in service, Pedro G

District 1

With this month being the Service weekend, I started off by calling all the Groups in District 1 and speaking to some of you or leaving a message. Your feed back was most appreciated

At this time I would like to say thank you to all of you that were able to joins us for the Service Weekend on Oct 10/11 and be there to represent your groups when roll call was announced . In looking back from previous years in District1 attendance, we had the best turnout with 14 out of 27 groups being represented or 51%, for some time so again thank you.

We also have a new Area Executive with Trudy D elected as the General Service Delegate , Gerry W elected as the new Alt General Service Delegated , Monique elected as the new Secretary Dwayne as the new Chair and Albert D the new treasurer . Congrats to them a

Some Groups are now gone back to Face to face or still on Zoom , if any changes are made can you please make sure your groups Contacts Pedro the Webmaster .

Our next workshop is November 29 from 1-2 and the topic is Role of the GSR presented by Rob M from Ontario. Please spread the word and hope to see you all Present.

Also at this month meeting, Rick H was elected as treasurer ,Jessica M was elected as Alt DCM and My self was elected as DCM for the upcoming term We still are in need for a secy so if you want to get involved in the District please come to our next meeting on Nov 29.

In closing thank you for allowing me to Represented all of you as the DCM of District 1. Paul

District 2

Good evening friends, I am grateful to be here and grateful to be sober. District 2 held their October monthly meeting in person with 3 groups represented plus the executive of District 2.

The month of October was busy with Area 82 and District 2 business, even with the restrictions on social gatherings:

- ▣ The Area 82 Assembly held October 9-11, 2020 through Zoom ran very smoothly. A total of 70 groups and 14 districts were represented. With only 2 groups from District 2 represented.
- ▣ At the DCM meeting for Area 82 it was decided for the Area Executive and the DCMs to meet on Zoom four times a year.
- ▣ The elections for the Area 82 2021/2022 term resulted in: Trudy A. as Delegate, Gerry W. as Alternate Delegate, Dewayne M. as Chair, Monique M. as Secretary, Albert as Treasurer, and Arlene P. as Remote Communities Chair. No one offered for the position of Webmaster.
- ▣ After much discussion the proposals for Area 82 Increasing the Funding for the General Service Conference and Creation of an Ad-Hoc Financial Committee were tabled until the next Assembly. The Zoom proposal as well as the proposal of a Co-Chair for PI, CPC, Corrections, and Treatment were passed unanimously.
- ▣ It was discussed and voted on to have a virtual Area 82 Assembly in the spring and fall for Area 82 in 2021.
- ▣ After a very lengthy discussion the approved 2021 Area 82 budget is \$27,653 and prudent reserve for 2021 is 70% (\$19,356) of the budget.
- ▣ Trudy A. Area 82 Alternate Delegate is still holding an Area 82 Active Committee Meeting each month. The minutes are available on the Area 82 website.

▣ CERASSA 2023 will be held in St. Catherine's ON, GSO has made an additional \$1.5 million draw down from their prudent reserve, and an Eastern Canadian Regional Forum will be held virtually on Saturday December 5, 2020.

▣ The elections for the District 2 2021/2022 term resulted in: Blair A. as DCM, Michael A. as Alternate DCM, Chris V. as Treasurer and no one was nominated for the position as Secretary.

▣ District 2 will not be holding a workshop in December due to lack of participation at previous workshops and the vacant Alt. DCM position.

▣ District 2 will be having their regular monthly meeting on November 15 at 2pm at Club 24.

▣ The following groups in District 2 are resuming in person meetings.

- o Downtown Dartmouth
- o Colby Village Big Book Study
- o Circle of Sisters on Saturdays
- o Porters Lake
- o Keep It Simple
- o Cole Harbour Group
- o Gaston Road
- o Eye Opener
- o Sunrise
- o Harbours Group
- o Tallahassee Group

The GSRs and Executive of District 2 have received all of the communications sent from Central Service and Area 82 to ensure the groups in District 2 are up to date with the day to day changes. I would like to thank the Committees and Executive of Central Service for ensuring the AA message is still being carried during this difficult time.

Yours in Service,
Blair A.

Area 82

1. The following was forwarded from Sandra W. at GSO "Greetings from the General Service Office (G.S.O.) of Alcoholics Anonymous! We are happy to announce a Virtual Eastern U.S./Canada Forum on December 5, 2020: "2020: Experience, Strength & Hope - what it was like, what happened, and what it is like now." The one-day event will feature participation from the Northeast, Southeast, East Central and Eastern Canada Regions. As with traditional Regional Forums, the day will include workshops, presentations, Q&A's, General Sharing, and much, much more!

Registration will open on November 6, 2020 and can be accessed on our website at www.aa.org."

2. The minutes from the 56 th Annual Area 82 Assembly are complete and have been approved by the Area 82 Executive for distribution. You should be getting them late this week.

3. The Area 82 Elections were held at the past Assembly. Your new Executive starting in January 2021 is Trudy D, GSD, Gerry W. Alt-GSD, Dwayne MacD. Chair, Albert D. Treasurer, Monique McM. Secretary

4. The Active Area Committees is still meeting regularly. Last one was held on October 26th, 2020.

Gerry W.

A motion was made by _____ and Seconded by _____ to approve the reports.

OLD BUSINESS

a. re-opening groups – info must stay updated with the webmaster

b. Open Secretary position – 13 months left on the term it would be great to fill the position

c. Insurance – please forward pymts along with a return address so we can mail your copy of the insurance documents

d. Attendance – Jamie Q nothing to report at this time

f. Literature Guidelines

"The Future of the Literature Committee"

Guidelines: The Treasurer has the overall responsibility to monitor the financial health of the Central Service Committee.

□ And in particular, the Treasurer
Reports on the accounting of budgets for sub-Committees

1. In normal years, the Treasurer provides: a twelve-month statement for the previous year is presented at the February meeting and a six-month statement for the first half of the year is presented in July. The responsibility of the Chairs of Committees is to cooperate with the Treasurer to complete these tasks.
2. Questions have arisen at Central Service meetings as to the size of the inventory, mark ups, participation at outside District 1 & 2 events and profits. None of these issues could be addressed by the Treasurer based on the traditional reporting of the Literature Committee of expenses and revenues.
3. In the past three years, we have seen a ballooning of the value of the inventory, participation in outside events and the opening of a bookstore.
4. As a first step, a proper accounting of the activities of the Literature Committee was required. With gratitude to Lisa of Back to Basics the 2019 Financial Statement of the Literature Committee was prepared with documentation provided by the Literature Chair. The six-month statement is pending.
5. If we look at the Statement, the gross inventory amounted to \$22,862. of which 55% was sold and recovered the cost of that literature. Some \$10,000. becomes the opening inventory for 2020. Given the volume of actual sales, this would suggest setting a fixed target for the size of the inventory at any given time.
6. There were start up costs of a computer and software. Neither has been used for its intended purpose. In future it may be prudent in future for capital expenditures receive the approval of Central Service for more thorough discussion and justification.
7. With additional functions of the Literature Committee, it requires a higher degree of organization. It cannot function as in the past as a largely one-person operation. There is a need for committee members to specialize in the specific tasks of the committee. As a revenue producer, it may be time to have its own person responsible for addressing a proper accounting system. The Telephone Committee and the Mid-Winter Round Up Committee are models for a higher degree of organization to full mandates.
8. The Treasurers of Central Service and the Mid-Winter Round up use templates prepared from Excel which is the number one program for accounting. A template can be developed easily and quickly for the needs of the Literature Committee.
9. Like the Mid-Winter Round Up, a start up fund should be built up from the excess revenues; which is regenerated each year for the next year. This would cover initial expenses and any excess over this amount returned to the Central Service main account.;
10. There is probably no objection to helping out another District in there hour of need. However, surely our responsibility does not extend to creating this as a mandated task of our Literature Committee. We do not know of the effects of these events on the status of our inventory; there is financial risk involved.
11. The Square application provides point of sale records and a degree of inventory management. It does have an ongoing cost. It is not an accounting program. It does do away with handwritten receipts; there is some convenience of keeping track of best sellers and the like. However, we await the six-month Statement to properly evaluate its usefulness in light of the cost and the overall sales volume. It does require an Apple device to function.
12. Finally, we are in the age of e-books, e-literature and online purchasing. If

someone is curious about an AA pamphlet, we can go online and read it and even download it for future reference. No purchasing. The Service Manual will be available only online in future. I expect ebooks from AA World Services and the Grapevine are on the horizon.

13. I would strongly recommend any consideration for amendments to the Guidelines as it pertains to the Literature Committee. It has functioned to this point with the current Guidelines. There is a need for broader discussion of the role of the Committee and its operations before addressing appropriate amendments.

This paper is intended to initiate discussion. The 2019 Statement and the upcoming six month statement provide information (not previously available) to create better understanding of our Literature Committee and provide the hard numbers to make informed decision.

Best Regards in Service,
Bill P – Treasurer

Garnet – our group can not support the guidelines. We are not sure if formulizing a bookstore long term is a good idea. It may hurt long term getting volunteers. Concerns about travel, large inventories requirements, technology required and large bank act balances. Also, a full financial report should be given including balance sheet, cash flow statement, income statements, inventory, etc. We also recommend that an accountant does a full audit. We do know one that has volunteered to do it.

Carol Ann – Who sets the literature budget? Cathy replied there is no budget.
Are there limits on inventory? Cathy replied no
Should literature be managed by the treasurer? Cathy replied unsure

Leah – Does literature still do copies of the meeting lists? Cathy replied that she was doing that until Covid
Where it states hotels pd for to attend events, Is that just hotel or all expenses? Cathy replied just hotel is the practice at this point.

Jamie commented that all expenses should be paid or it makes it so some people would not be able to volunteer for the position

Profit from literature belongs to Central service so why is no money being sent to them.

Cathy made a motion to except the guide lines as sent out. It was not seconded.

Paul – Can you be specific on what we are voting on or looking at voting on

Bill – Are we fulfilling the needs of outside Districts? We require better inventory reporting. The additional functions etc make this a committee job not a one person job

Eric – Bill you mentioned literature should only support Districts 1 and 2 but should we be supporting groups that do not support us

Garnet – When I did literature I had a budget of 1500. We are tying up a lot of money with all this inventory

Cathy – Reminder nobody seconded the motion so there should be no further discussion.

Bill – Notice of motion to revise the guidelines for the literature committee in the future. Cathy seconded
Garnet believes this should be done now and a budget should be set because Central Service is looking for money to carry on when literature has money. Motion passed

Leah – I believe this is two separate issues. One being inventory and one being the guidelines

Cathy – We have literature on hand so it is available when groups require it without having to wait for enough orders to get free shipping and then waiting for delivery

Carol Ann – This is once again tabled what do I tell my group

Bill – A 10 k inventory is more than our best sellers. We need to do more detailed work before going forward

Leah – We need to figure this out. Answer the questions and move forward on this. We should not be doing this ever month

Jamie – How do we move forward. Maybe the parties need to get together and figure something out to bring back to Central Service.

Paul – Are we running a business or a service. We need to be more clear on all this

Bill Literature and Round up are money generating so there has to be a business side to that. Also to be accountable to the groups we need to run things properly and come up with a solution

g. Central Service Elections – postponed to next meeting

NEW BUSINESS

- A) Increase co chair budget . Budget was increased as a one time thing to cover the expenses of mailing groups there copies of the insurance documents
- B) Leah spoke on the Service Paloza and will look into the protocols of making it a yearly event.
- C) Carol Anne made a motion to remove the names from the help email report. No motion required Mike will remove the names.

Announcements from the floor

Andy C will be celebrated 49 years at Four Season Hybrid meeting the last Thursday of the month

Fresh start is celebrating 4 birthdays Leah C with 11 years and Joe with 3 years at open meeting and Stacey with 5 years and Bill with 41 years on Zoom

Back to Basics Nov 4 Clayton is celebrating 4 years on Zoom

Cathy is celebrating 17 years the last Monday of the month

Next meeting 1 Dec 20, 7 PM

Meeting adjournment at 935 PM with the Responsibility Pledge.