

MINUTES OF  
CENTRAL SERVICE COMMITTEE MEETING  
December 6, 2022  
Zoom Meeting

**WELCOME AND OPEN:** Meeting opened by Samaira G at 7pm with the Serenity Prayer.

**TWELVE TRADITIONS:** The Twelve Traditions were read by Zeta S.

**ROLL CALL:** 21 in attendance of which 17 attendees were voting members.

| EXECUTIVE (4)              | COMMITTEES (6)  | CSR (9)                           | ALT CSR/OBSERVERS (4)  |
|----------------------------|---|-----------------------------------|------------------------|
| Chair – Samaira G          | Telephones - Michael A                                      | Zeta S -Colby Village             | Gerry L - observer     |
| Co-Chair – position vacant | Help Email – not present                                    | Jeff D - Fresh Start              | Blair - DCM District 2 |
| Treasurer – Foster L       | Newsletter - Mike M   | Jake B - alt CSR Four Seasons     | Barney W - observer    |
| Secretary – Emily S        | Hospital Visitation – Gilles D                              | Garth M - Sunrise Group           |                        |
|                            | Treatment - Sharman M                                       | Joan M - Keep it Simple           |                        |
|                            | CPC - position vacant                                       | Rachael S - Sunday Night Serenity |                        |
|                            | Literature – position vacant; Michael A, literature support | Angela E - Serenity Sisters       |                        |
|                            | Corrections - not present                                   | Paul B -Back to Basics            |                        |
|                            | Webmaster - Heather L                                       | Michelle T- Downtown Halifax      |                        |
|                            | Mid-Winter – Emily S  |                                   |                        |
|                            | Public Information - not present                            |                                   |                        |
|                            | Entertainment – Alexandra C                                 |                                   |                        |
|                            | Bridging the Gap - not present                              |                                   |                        |

7th Tradition: \*Please email Central Service meeting 7th tradition contribution and group contributions to: **treasurer.aahalifax@gmail.com** \*Please put a note along with your transfer as to what the donation is for and which group you represent.

Contributions can also be mailed to:  
Central Service, RPO Gladstone, PO Box 31338, Halifax NS B3K 5Z1

**CALL FOR AGENDA ITEMS**

\*January meeting postponement until Jan 10

## **APPROVAL OF AGENDA**

Motion to approve the agenda made by Foster L seconded by Michael A.  
All in favour. Motion passed.

## **MINUTES APPROVED FROM PREVIOUS MEETING:**

Motion to approve the November 2022 minutes made by Zeta S , seconded by Heather L. No errors or omissions. All in favour. Motion passed.

## **OFFICER'S REPORTS:**

### **SECRETARY:**

The secretary duties were light this month involving ordinary tasks of co-signing cheques and posting the minutes and the agenda. Just a warning note: I received a scam email on the secretary gmail account from someone posing as another committee member which evolved into a request for Walmart gift cards - please watch out for this and call the individual directly if you are unsure about a strange email. Thank you, Emily

### **TREASURER:**

This month has been another busy one with the insurance renewal. I am pleased to say all but nine (9) groups have paid their premium and a reminder has been sent to those groups. West End Step Group has sent funds to pay for a group that may not be able to and for now I have placed that as a group donation. If your group would like to take advantage of this generous offer let me know and I will mark you as paid, first come, first served. Thank you to all.

I worked with Michael to get him on as signing officer for the Literature account and Literature will be presenting their financials as part of that report from this point on.

I again ask all sub-committees with outstanding invoices or receipts to get them to me this month I can close off the 2022 calendar year.

I have prepared a draft 2023 budget for consideration. It is based primarily on estimates except for known expenses. Please be prepared to accept or amend at the January meeting. There will be ample room to adjust subcommittee expenses throughout the year if needed.

I am available anytime to answer any questions you may have throughout the month.

Yours in Service, Foster L, Treasurer

\*see Appendix A

## **CO-CHAIR:**

Position not filled at this time.

## **CHAIR:**

I would like to warn folks also to check email addresses on suspicious emails - the address will not match the person's name. I apologize for the confusion during elections last month; I was

thinking of how Area does elections - we don't qualify during the meeting because we send qualifications by email in advance. Next month I will contact new committee chairs to go over the guidelines and make sure everyone is up to date on what we will be doing together in the new year. Thank you, Samaira, chair Central Service

### **COMMITTEE REPORTS:**

**CPC:** no chairperson at this time

### **CORRECTIONS:**

No report at this time.

### **ENTERTAINMENT:**

Incoming chair Alex C has organized a New Year's Eve dance, free of charge at Club 24. It will start at 7 PM with a potluck.

Comment: (treasurer) Thank you for organizing this event. Your committee has some funds allocated for such events - I can help with this.

Question: How will you be doing the music - DJ? Answer: We will use bluetooth with a speaker so that we have a wide variety of music.

### **HELP EMAIL:**

No report at this time.

### **HOSPITAL VISITATION:**

In November Dan S was in Hospital for surgery - committee volunteers had phone calls with Dan. He will fully recover. Maria asked Wayne to visit her friend Patricia M. Unfortunately Patricia died from her illness - God Bless her. December is here. And In the spirit of rotation I'm helping Wayne with a smooth transition as chair of HVC. I want to thank all volunteers in making our committee work through their relentless patience and time, thank you. Yours truly Gilles D.

### **LITERATURE:**

Good evening everyone,

Good month in sales.

I do have two cheques that I have yet to deposit as well as \$50.00 cash to deposit. They will go on my December's report.

Total Cash Sales in November  
\$645.00 (\$495.00 Deposited Nov 3, 22)  
\$150.00 in office.  
\$100.00 taken out for Club 24 Rental for Nov/Dec

Total Square Sales in November \$247.00

I look forward to assisting our new Chair as we will need to put an order in for BB's and Pamphlets.

Current Balance in the Bank is \$2,778.23  
To be deposited this week? \$ 423.00

Balance will be \$3,201.23 by the week's end.

Comment - Some cash on hand at literature store was used to buy cartridges for printer - CS treasurer authorized this.

Comment: We want to thank Michael for stepping in last minute and doing such a great job.

### **MID-WINTER ROUND-UP:**

Things are coming together really well with the planning of the mid winter round up - deposits have been made to the church and caterer and the first draft of the program is complete and is being formatted by our generous designer, Jeff D. It will be a full day with a choice of meetings in the afternoon following the theme of "Together Again" with panels, workshops and speakers. AI-Anon meetings will run all day as well. Just a note: if you require a vegetarian option for supper, please send a note along with your registration. Our committee members have receipt books on hand if anyone would like to purchase a ticket with cash, otherwise e-transfer is very easy at: [mwruregister@gmail.com](mailto:mwruregister@gmail.com). Your e-transfer is your registration; your name is recorded and your ticket and program will be waiting for you at the registration table. Thank you to the Acceptance Group and Atlantic Group, we have donations of coffee cups, coffee and sugar for the day, and the hospitality committee is organizing a great group of volunteers to be on hand all day. Please contact me if you have any questions about the event. Sincerely, Emily S

Q - Our group wants to donate tickets and we want to pay cash.

A - I can visit you at your group and give you a receipt.

### **NEWSLETTER:**

Just a reminder that meeting notices / updates should be sent to both the Webmaster ([Webmaster.aahalifax@gmail.com](mailto:Webmaster.aahalifax@gmail.com)) and the Newsletter ([Newsletter.aahalifax@gmail.com](mailto:Newsletter.aahalifax@gmail.com)) to ensure your message is communicated to the AA community.

Newsletter submissions for January should be submitted to [Newsletter.aahalifax@gmail.com](mailto:Newsletter.aahalifax@gmail.com) by the 25th of December 2022.

I got a fishy email too which looked like it was from a member whom I knew. Maybe we should report the scam. Mark B will be taking over in January - I will be helping with the first newsletter in the new year.

Thank you, Mike M, newsletter chair

### **PUBLIC INFORMATION:**

No report at this time.

### **TELEPHONE:**

Good evening everyone,

I can't believe this will be my last report as the Telephone Chair.

What an amazing two years this has been, but I couldn't have done it without Anne P (Telephone Switcher), Colin D (Day Phone Chair) and Sandy D (Evening Chair).

All the new binders are now in circulation.

**\*\*WE ARE DESPERATE FOR DAY PHONE SUPPORT\*\***

Looking forward to meeting with our new Chair Johnathan to complete the transfer.

Thanks again for allowing me to be apart of this essential service in AA.

Yours in Service,

Michael A

### **TREATMENT:**

I hope you are all well. I have no news to report on the Detox and The Marguerite Center meetings. All seems to be going well. This is my last month as Treatment Chair. I have enjoyed my last two years learning and managing the scheduling. Service work keeps me focused on this program and it is a great way to help others. I would like to take this time to thank you for all your hard work and dedication. Gilles D will be the new treatment chair and I will pass on the relevant information. Have a peaceful Christmas.

Thank you  
Sharman M

Question: Is there a limit on the number of members who put on meetings at detox?

Answer: Detox has removed the limit of members participating, there is no limit anymore. This will be removed from guidelines.

Q - Are we still donating items regularly? They seem to be in need of pamphlets, books and meeting lists. Our group would be happy to donate materials.

A - I usually bring grapevines and little cards, but the new chair can talk to you about this.

Q - Changing the limit of members to put on the meetings - is this something we need to vote on as a group? A - We should vote on this in January.

Comment - The last couple of times I went to detox, we were two men putting on meeting and there were two women clients at the detox. I think it would be a plus if groups made sure to have more than one gender putting on the meetings.

### **WEBMASTER:**

I have done the usual web maintenance during the month; posting announcements, updating plug-ins, etc. I've also updated the Mid-Winter Roundup page with all details and final version of the flyer. Once the program document is prepared, then that will be the last thing added.

I have added a printable version of the Meeting List to the web site. The link to this PDF is on the Meeting List web page. It is the original tri-fold document we've always had. Of course, the goal moving forward is for me to remember to make modifications to all 3 sources of Meeting List information: the web page, the Meeting Guide app, and now this Google Document. Please if you ever see something incorrect in any of these 3 areas, send me an email so I can correct it and check it in all 3 places. Thank you.

Regarding my item under New Business "meeting list in the guidelines", I think we can drop this from the agenda tonight as I have reviewed the guidelines specifically regarding new meetings. I now understand that a new meeting will be announced in the newsletter for 6 months. If still active after this period, then it will be added to the 3 sources of meeting list information. My mistake was to add the 2 new meetings "Men's Literature meeting" and "A New Pair of Glasses" to the meeting list sources without waiting the 6-month period. I spoke with the Central Service chair on this, and we agreed to leave them in the 3 meeting lists.

Yours in service,

Heather

Q - is it automatic at end of month that you will remove my phone number from hospital visitation committee? A - The CS secretary will send pertinent incoming/outgoing committee chair info to webmaster and newsletter.

Q - I got a message from someone who is starting new meeting in the middle of December and wants to add it to the website. A - The new meeting would go into newsletter for the first 6 months and then be added to website and lists after that time period.

Q - Have you had any experience trying to change shared email addresses with google once people switch over roles? When you try to log in it's difficult to change people because it doesn't recognize the device and there are troubles with recovery email. Do you have suggestions?

A - Maybe I can work with you to figure this out. It would be a challenge if this all happens in January all at once. \*\*Note to all chairs leaving their positions: please email the webmaster with the email you are using and the password you are currently using.

**BRIDGING THE GAP:** no report at this time

## **DISTRICT 1:**

It's an honour and Privilege to be your DCM for District 1.

This Month's activities are as follows:

- GSO has indicated that the Demand for the Big Book and 12 Steps and 12 Traditions are on the rebound. They also have lots of stock on a Variety of AA literature
- Exploring the issue of having a Telephone Service .to help with our CS Telephone Committee
- Search for Pamphlets to Distributed about Service
- Attended a group Conscience meeting from a group in Sackville
- Attended a media plan Session from GSO. This will be on the Agenda for Next year
- Expression to groups and Meetings that District is in need of a DCM.

Yours in Service, Paul B

## **DISTRICT 2:**

Good evening, I am grateful to be here and grateful to be sober. The month of November was busy with Area 82 and District 2 business.

Updates from GSO:

- AA Grapevine Inc. has new order fulfillment vendor better suited for their multi-platform subscription models and their online store has been integrated into the main website for easier access and improved functionality
- GSO issued their 2022 Gratitude Letter reminding us November is considered Gratitude Month and usually when groups often choose to make special contributions to their local service offices or committees and to G.S.O.
- AA World Service issued an update on the printing delays and in stock dates for books on backorder

Updates from Area 82:

- The monthly Area 82 Active Area Committee meeting is open to anyone who is actively carrying, or is interested in carrying the message of AA Recovery through committee activities

District 2 held their November meeting in person with five groups represented

- Mike A was elected as DCM, Blair A as Treasurer, and Anne P as Secretary. No one was nominated for the position of Alt. DCM
- Their next regular monthly meeting is December 18 at 2pm at Club 24

Yours in Service,  
Blair A.  
DCM District 2

**AREA 82:** no report at this time

## **APPROVAL OF THE REPORTS**

A motion was made by Paul B to approve the reports, it was seconded by Jeff D.  
All in favour; motion passed.

## **OLD BUSINESS**

### **- Central Service Elections:**

- Central Service Co-Chair : no nominations
- CPC - no nominations
- Literature - Gerry L nominated; qualified; full job description read aloud
  - all in favour
  - Gerry L elected Literature Chair
- Public Information - no nominations

- Co-chairs 1 & 2 Telephones - no nominations

Q - We need to talk about voting in co-chairs - for example, if literature chair needs to step down, we need someone who can handle the role.

## **NEW BUSINESS**

**Request for the next CS meeting** to take place January 10 instead of January 3, 2023.  
No objections. Date accepted.

### **2023 Budget - Foster L**

Foster presented a proposed budget as a first draft based on expenses from previous years and allowances for inflation, etc.

Q - We are concerned about a lower budget for the entertainment committee (from \$1000 in 2022 to \$500 in 2023)

Answer - I can make that suggested adjustment.

Discussion of expense amounts will take place in the new year when new committee chairs are in attendance.

Q - It doesn't seem prudent to have treasurer and secretary expenses at \$0 - there should be something in case of emergency.

\* Bring it to your groups that we are going to be discussing a new budget in the new year

## **ANNOUNCEMENTS FROM GROUPS**

- Second Chance is doing big book study Mondays 8 pm 45 Connolly Road with Joe and Charlie tapes
- Second Chance has regular meeting 7:30 PM on Xmas Eve with snacks!
- Fresh Start: every year the week before Xmas we have a candlelight gratitude meeting and snacks and fellowship (8:30 PM)
- Dec 18 Sunday night Cole Harbour is celebrating 43rd anniversary, open gratitude meeting, potluck
- Keep it Simple Group Friday Dec 30 Birthdays: Hannah 5 years, Michael A 8 years
- Colby Village Dec 12 Christmas gratitude meeting - and Jan 2 we have 5 Birthdays
- Sunrise Group gratitude meeting on Dec 20 with hot chocolate and marshmallows!
- Four Seasons gratitude meeting on Dec 22 Thursday at 7:30 pm

Thank you to all our committee chairs who will be leaving their positions, thanks for your great work.

Meeting adjournment at 8:31 PM with the Responsibility Pledge.

Motion to adjourn the meeting made by Heather L seconded by Emily S.

**Next CS meeting will take place January 10, 2023 at 7 PM on zoom.**



Appendix A

November 2022

**Operating Account**

|                                  |                  |
|----------------------------------|------------------|
| <u>Opening Bank Balance</u>      | \$8525.48        |
| Credits                          | \$3110.00        |
| Debits                           | \$3333.32        |
| <u>Closing Bank balance</u>      | <u>\$8302.16</u> |
| Cheques Outstanding              |                  |
| <u>Closing Operating balance</u> | <u>\$8302.16</u> |

**Prudent Reserve Account**

|                 |                  |
|-----------------|------------------|
| Opening balance | \$4901.51        |
| Closing balance | <u>\$4902.42</u> |