

AUGUST 2025 CENTRAL SERVICE COMMITTEE MEETING MINUTES
August 5, 2025

WELCOME AND OPEN: Meeting opened by with the Serenity Prayer by Heather L.

TWELVE TRADITIONS: The Twelve Traditions were read by Sharon N.

ROLL CALL: 22 in attendance. 22 voting members, (V= voting, NV non-voting).

7TH TRADITION

- Please email Central Service meeting 7th tradition contribution and group contributions to: treasurer.aahalifax@gmail.com
- Please put a note along with your transfer as to what the donation is for and which group you represent.
- Contributions can also be mailed to: Central Service, RPO Gladstone, PO Box 31338, Halifax, NS B3K 5Z1

ATTENDANCE (21 Voting- 1 No Voting)

-
- Alec M, Webmaster, Voting
- Andie F, Public Information, Voting
- Chris A, Serenity Sisters, Voting
- Nathaniel B, Acceptance Group, Voting
- Chris, Phones Co-Chair, Voting
- Emily S, Newsletter, Voting
- Garth, Sunrise, Voting
- Paul B, Chair, Voting
- Isaac, Rainbow of Recovery, Voting
- Rachael S, Sunday Night Serenity Group, Voting
- Jonathan, Keep it Simple, Voting
- Natalie C, Entertainment, Voting
- Julia D., West End Step Group, Voting
- Johnny M, Highland Park Group Voting
- Mary M, Circle of Sisters, Voting
- Matt F, Alternate CSR for Lion's Den, Voting
- Melissa E, Literature, Voting
- Paul M, Fall River Group, Voting
- Sharon N, Help Email, Voting
- Shawn, Cole Harbour, Voting
- Heather L., CSR Co-Chair, No Voting
- Trudy D, Treasurer, Voting

CALL FOR AGENDA ITEMS

- Maybe AD Hoc Committee funding (in case it isn't addressed under the report).
- Proposed budget for 2026

APPROVAL OF AGENDA

Motion to approve the agenda made by made by Alec, Seconded by Shawn. Motion passed

APPROVAL OF PREVIOUS MINUTES

Motion to approve the June 2025 minutes. No errors or omissions brought forward. Motion to approve made by Chris, seconded by Alex. Motion passed.

EXECUTIVE REPORTS

CHAIR: Paul B

Good evening District 1 and 2 Representatives
Here are some of the highlights of the Chair activities

1. This month, I have called a few of the committees to offer any support and guidance based on my experiences. Thanks to all the committees who responded, and if any committees need help, please don't hesitate to reach out
2. I have spoken to several other intergroups to see how they are making out with lack of participation and low service turn out. Some are going through the same situation.
3. I have met with Trudy and heather to discuss the current positions, and we all have decided to take other positions until they are filled.
4. I have the position of CPC chair and waiting on Clair the past CPC chair to finish the turnover of the account.
5. Everyone, we at CS need a lot of help with these positions. If these positions are not filled, then some of these committees will not operate to their full capacity and or may not operate at all. Please pass this along and touch your sponsee to see if they can help out.
6. I have reach out to Area 82 Treasure to get a financial picture.

Lastly, thank you all for attending our meeting. Yours in Service Paul B Chair of Central Service

CO-CHAIR: Heather L

Hi all:

The Central Service Service Fair is coming. It will be on Sunday Sept 14 at 1pm-4pm at Trinity Anglican Church. That is located at 321 Main Ave in Halifax.

I trust that all subcommittees will attend and have a display (big or small) showing what you do. If you are new to central service and are not sure what to do for a display, you can ask me or any of the executive. Perhaps you will just bring some pamphlets and simply be available to answer questions about your subcommittee.

I hope other AA members will attend to learn about the subcommittees and perhaps choose to be involved. Please continue to announce this Service Fair at all meetings you attend.

As the event is next month, I'd love to have a few volunteers to bring some refreshments. I will bake something. If others can buy or make some snacks or perhaps bring some soft drinks, that would be great. You can bring this request to your group in search for support. Please message me in the chat if that's something you can do or text me any time. I'll put my number in the chat.

TREASURER: Trudy D

See attached Treasurers Reports Appendix 2

SECRETARY: Vacant- Trudy temporary

Good evening,

I worked with Jarrad to get access to the Secretary email. I am hoping someone steps forward soon to fill this role. I will work with whomever that ends up being to get comfortable with the position.

Respectfully, Trudy D. Treasurer and fill in secretary

COMMITTEE REPORTS

NEWSLETTER: Emily S

Hello everybody,

Lots of summer events in the newsletter and even a country dance coming up - please make sure to check out the flyers and events page. A member kindly pointed out a discrepancy in our list of groups going to put on meetings at PSR in August which differs from what we posted in July - our apologies, we will be able to fix this problem this evening and will contact the groups involved to make sure everyone is clear on the dates. The district 2 workshop on Tradition 4 which will take place August 10 didn't get a very prominent spot this month - please spread the word among your groups as it would be great to get a good attendance and learn something new from the district 2 folks at Club 24. If you have a birthday, notice or event coming up, please get it to us by August 25 and we will put it in the September newsletter. Thanks again,

Emily and Lindsay

CORRECTIONS: Melanie M

Hi Paul and CSR committee

After Much thought I made the decision to resign my corrections committee chair position. I've taken on too much, my work schedule has changed effective now and I will be away for a few months. Also, due to personal reasons and my work commitment. I have to give it up. I will pass on where the committee stands with getting back into corrections.

As it stands right now. Criminal record checks need to be completed by all members. I received 1 besides mine! Also some of the forms need to be rescanned to him. He won't accept photocopies of the CPIC forms or drivers licences. It's been a challenge to get members to complete the work.

Rev. Ohanika is the main contact at burnside. His email and phone number is in the contacts. He was away for months and we were at a standstill with getting direction for going back into the facility to host meetings. He mentioned orientations for the members to be able to go into the facility in the fall.

Thank you for the opportunity, Melanie

CPC: Claire T

NO REPORT

ENTERTAINMENT: Natalie C

Good afternoon friends

I hope everyone is enjoying the beautiful weather we are having. Though the Sullivan's Pond geese could use more than a few drops of rain. The forecast does seem to be cooperating for the AA Annual Camping at Dollar Lake Provincial Park this weekend. If the 24hr burning ban is in effect regarding bonfires we have a member who has offered to bring a propane fireplace which is allowed. Hoping for a good turnout for both camping and the potluck supper on Saturday. Please mention all are welcome at your homegroup. A detailed breakdown of expenses will be included in September's Entertainment report.

For September there is a country/western dance scheduled for Saturday September 13 th at Acadia Hall at 650 Sackville Drive in Sackville. Admission will be \$5.00 at the door but no one will be turned away. The flyer is in the August and September issues of the Bluenose Bulletin.

The 3 rd Annual AA's Got Talent Show on November 22 nd has been withdrawn from the Entertainment budget and will be funded by the Happy Destiny Group. Details will be submitted to the Newsletter with details. Wishing everyone well and thank you all for your service.

Natalie C

HELP EMAIL: Sharon N

Hello Everyone:

July had 17 emails arrive. One was a query I couldn't answer so I contacted the CPC Chair, Claire, as it was in the realm of her service. Another was someone who needed to speak to someone NOW; I sent her to the Phone line and one more enquired about the meeting list. For that question I contacted Alec, our Webmaster, who remedied the question that was posed. The remaining 14 emails were the usual questions asking for meeting information and how to get started in A.A., as well as those from the Secretary and Webmaster. Thank you for allowing me to be of service.

Yours in service,
Sharon N

HOSPITAL VISITS: Joel B

No report

INSURANCE LIAISON: Vacant- Heather L. tempory

Hi all:

I have made contact with Patsy who will send me her hard copy of insurance documents in the mail. I was able to get Foster's help in gaining access to the Insurance gmail account.

Over the next weeks, I will familiarize myself with how it all works so that I'll be prepared for action on the upcoming renewal of our policy due out around November.

Yours in service,
Heather

LITERATURE: Melissa E

See Appendix 1 – Literature Committee Report

June was quite a busy month at the bookstore. We took in \$1648.65 in book sales. I was on holiday for the last 2 weeks and I did not have a chance to go to the bank to make a deposit before I left. However, I will prioritize it this week.

This past Sunday (August 3), the co-chair Val discovered that Club 24 had put in a new basement door and have changed the locks. We have arranged to get new keys for this door this Sunday.

We have agreed to support a Literature table at the 'Live and Let Live' round-up this coming Saturday (August 9). Selling some main AA Literature, as well as additional materials that they might like to have available.

Yours in Service – Melissa E.

MID WINTER ROUNDUP: Bernie S

No Report

PUBLIC INFORMATION: Andie F

Hi all,

Not much to report yet. Still trying to meet with Kathy S the Archivist who has done this work in the past. Once we meet then I will be scheduling Committee meetings again in September and getting ready for the Service Fair. Lots to do in August!

TELEPHONES: Paul M

- Things are going well. The volunteers that we have are exceptionally helpful and really step up when needed. We have one new volunteer for the daytime phone. We still could use more help to relieve the burden on everyone.
- I was able to get a used phone at no cost for the overnight phone. Chair Paul B and I were finally able to get together and get it activated. I am handling that phone and it is working well.
- It has been brought to my attention by Foster that the daytime phone may have been swapped somehow. It is also missing the charger. I was in contact with Sandy and she texted me pictures of the phone. because I have never seen the phone I forwarded pictures to Paul B. He is not sure either. The phone is activated on our system. I think Paul B. would have to have been present to get a phone reactivated. I will check with the volunteers.
- Bridging the gap information has been inserted in all binders and has been used.
- I am also making a list of contacts for the weekend phone. I had a request for a contact for a certain group so the phone could be transferred.
- We still need volunteers. Please keep announcing at meetings.

Thank you, Paul M phone chair.

TREATMENT: Vacant- Heather L. Temporary

Hi all:

AA meetings in the 4 treatment facilities are going well. Bridging the Gap has had 2 more requests from people leaving treatment and both were matched up with a volunteer. These 2 people have found their way into the rooms of AA to continue their recovery journey. If you want to be a part of Bridging the Gap, just send me a chat and I can get your contact info and send you more information on the commitment.

Yours in service,

Heather

temporary Treatment chair

WEBMASTER: Alec M

As discussed last month, I switched the meeting lists to all use the Meeting List app as the source of information. There have been some challenges related to the format of the printable list, so I'm working with Sharon and Natalie on that.

As part of updating the meeting lists, I made some minor styling changes intended to improve navigation.

- Added posts and fliers for upcoming events
- Added minutes from service meetings
- This month saw an increase in traffic of roughly 20%. As always, thanks to all for their valuable time and contributions to the website this month!

Yours in Service,
Alec

District 1 DCM: Samaira G

No Report

District 2 DCM: Bernie S

No Report

APPROVAL OF REPORTS

Motion to approve by Sharon. Seconded by Alec. Motion passed.

OLD BUSINESS

Vacant Positions

- Insurance Chair/Co-chair: No nominations.
- Treatment Chair/Co-chair: Trudy nominated Albert, He qualified after the guidelines were read. Vote taken- 22 yes- 0 no, Albert is elected.
- Secretary: No nominations.
- CPC Chair/Co-Chair: No nominations
- Corrections Chair/Co-Chair: No nomination

PLEASE GO BACK TO YOUR GROUPS TO LET MEMBERS KNOW WE ARE SEEKING INDIVIDUALS TO FILL POSITIONS

Christmas Social

- Julia: took the Christmas Social back to WESG, and we would like to host, but haven't spoken with Keep it Simple yet
- Jonathan: Is giving his information to Julia to work together on this event.

Central Service Inventory

We met to discuss the questions that Louis was asked at the last central service meeting and to discuss how to use the SurveyMonkey website. We discovered that there will be a fee to use the website for our survey. The fee is \$135.66 / month. We want to keep the survey active for 2 months so the total cost of this survey would be \$271.32. We are requesting that the Central Service office pay that cost. Regarding some of the questions about SurveyMonkey that Louis was asked last month:

- Everybody will have access to this survey. It will be a publicly posted link on Halifax AA’s website. Information about the link will be brought back to groups via CSRs and GSRs for those groups that don’t have CSR.
- We also plan to send PDF format of the questions to CSRs and GSRs in case someone wants to print a paper copy.
- SurveyMonkey will collect all responses to our questions and give the data to us at the end of the survey. Responses in PDF format from CSRs and GSRs can be sent to our secretary, Louis, via text, or email.
- Once our committee receives the results, we’ll meet to sort the information so it can be reviewed with central service members at a group inventory meeting.

NEW BUSINESS

- Budget for 2026: subcommittees please reach out to Treasurer with the amount for next year’s budget so we can get a preliminary budget started early.

ANNOUNCEMENTS

- Sharon: on the 31st of the month, Highland Park will celebrate with Johnny M
- Julia: Matt F. 30 years at the Lion’s Den at the end of this month.
- Matt F: WESG Julia will have 12 years and Donnie #3 2 years the last Thursday of the month.
- Rainbow of Recovery Round up and Campout next weekend. Come out and enjoy with us.

Next Central Service meeting will take place Sept 2, 2025 at 7 pm on Zoom.

Motion to adjourn: Shawn motioned, Alec seconded.

Meeting ended with Responsibility Pledge.

Appendix 1 - Literature Report

Literature Committee Report		
Revenue		
	Amount	Notes
Cash & Cheque	\$ 979.84	Book Sales
Square (Debit or Credit)	\$ 224.81	Book Sales

E-Transfer	\$ 444.00	Book Sales
Total	\$ 1,648.65	
Expenses		
	Amount	Note
Bank/Square Charge	\$ 3.28	Bank & Square Charge
Club 24 (Rent)	n/a	Paid until July 2025
Inventory Cost	\$ 214.42	Paid via VW Credit Card
Total	\$ 217.70	

	Main Literature	Support Literature	Additional Titles	Pamphlets	Additional Materials	Total Units
Inventory Sold	82	16	4	27	60	189
Current Inventory	404	110	52	4757	2587	7910
Retail Sales of Units Sold	\$ 1,428.50	\$ 136.00	\$ 60.00	\$ 12.15	\$ 12.00	\$ 1,648.65
Opening Bank Balance	\$ 3,734.67					
Closing Bank Balance	\$ 5,165.62					
Actual Bank Balance	\$ 3,873.53					

***To deposit \$1292.09 in Cash & Cheque**

Appendix 2 – Treasurers Reports

Central Service 2025 Budgeted to Actual

Revenue															
		Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	Variance
Group Contributions	\$ 536.10	\$ 100.00		3,764.70		\$800.00	300.00	\$ 300.00						\$ 5,264.70	\$ 4,728.60
2023 Carry-forward	\$ 10,115.26													\$ -	\$ (10,115.26)
7th Tradition	\$ -			\$ 23.30										\$ 23.30	\$ 23.30
Insurance	\$ 1,720.00			\$ 235.12	\$ 25.00									\$ 260.12	\$ (1,459.88)
Misc		\$ 238.34	\$ 577.71	\$ 848.20										\$ 1,664.25	\$ 1,664.25
Total Revenue	\$ 12,371.36	\$ 338.34	902.71	4,871.12	\$25.00	\$800.00	300.00	\$ 300.00						\$ 7,537.17	\$ (4,834.19)
Expenses															
Insurance	\$ 2,019.00			\$ 210.12										\$ 210.12	\$ (1,808.88)
Literature	\$ 400.00													\$ -	\$ (400.00)
Telephone Annual	\$ 1,900.00	\$ 123.20	\$ 157.70	\$ 157.70	\$ 156.35	\$ 70.10	\$ 156.35	\$ 179.15						\$ 1,000.55	\$ (899.45)
Zoom Renewal	\$ 242.36	\$ 247.14												\$ 247.14	\$ 4.78
P.O. Box Rental	\$ 260.00													\$ -	\$ (260.00)
Corrections Committee	\$ 1,000.00				\$ 212.90									\$ 212.90	\$ (787.10)
CPC Committee	\$ 900.00				61.45									\$ 61.45	\$ (838.55)
PI Committee	\$ 850.00													\$ -	\$ (850.00)
Newsletter Committee	\$ 100.00													\$ -	\$ (100.00)
Hospital Visitation														\$ -	\$ -
Treatment Committee	\$ 500.00					\$154.00								\$ 154.00	\$ (346.00)
Entertainment Committee	\$ 2,000.00													\$ -	\$ (2,000.00)
Telephone Committee	\$ 150.00													\$ -	\$ (150.00)
Webmaster	\$ 250.00				\$ 272.84									\$ 272.84	\$ 22.84
Chair	\$ 200.00													\$ -	\$ (200.00)
Co-Chair	\$ 100.00													\$ -	\$ (100.00)
Secretary	\$ 300.00													\$ -	\$ (300.00)
Treasurer	\$ 300.00						\$ 165.30							\$ 165.30	\$ (134.70)
Christmas Social	\$ 700.00													\$ -	\$ (700.00)
Area 82					\$1,000.00									\$ 1,000.00	\$ 1,000.00
GSO														\$ -	\$ -
Miscellaneous	\$ 200.00	\$ 1.50			\$ 4.50		\$ 1.50							\$ 7.50	\$ (192.50)
Net Expenditures	\$ 12,371.36	\$ 371.84	\$ 157.70	\$ 367.82	\$1,708.04	\$ 224.10	\$ 323.15	\$ 179.15	\$ -	0.00	\$ -	0.00	0.00	\$ 3,331.80	\$ (9,039.56)