

MINUTES OF
CENTRAL SERVICE COMMITTEE MEETING
 March 4, 2025
 Zoom Meeting

WELCOME AND OPEN: Meeting opened by Paul B. at 7pm with the Serenity Prayer
 TWELVE TRADITIONS: The Twelve Traditions were read by Sharon N
 ROLL CALL: 24 in attendance, of which 22 attendees were voting members (V= voting, NV non-voting)

EXECUTIVE	COMMITTEES	CSR	OTHERS
Chair -Paul B	Telephones -vacant	Christine H –CSR Fresh Start	DCM District 1 - not present
Co-Chair - Heather L	Help Email -Sharon N	Nathaniel B -CSR Acceptance	Bernie S -DCM District 2
Treasurer - Trudy D	Newsletter -Emily S	Mary M -CSR Circle of Sisters	Area 82 Chair - not present
Secretary -Heather L	Hospital Visitation -not present	Josephine W -Alt CSR Back to Basics	Bill P - observer
	Treatment -Noelle D	Johnny M -CSR Highland Park	
	CPC -Ryan standing in	Alan M - Sunrise	
	Literature -Trudy D	Shawn S-CSR Cole Harbour	
	Corrections -Melanie M	Velma C -CSR Four Seasons	
	Webmaster - not present	Ashley E -CSR Downtown Dartmouth	
	Mid Winter Round-Up -Bernie S	Chris A - CSR Serenity Sisters	
	Public Information -vacant	Rachael S- Sunday Night Serenity	
	Entertainment -vacant	Reign D - Lion's Den	
	Insurance -not present	Julia D - West End Step	
		Paul M - Fall River Grp	

7th Tradition: *Please email Central Service meeting 7th tradition contribution and group contributions to: treasurer.aahalifax@gmail.com *Please put a note along with your transfer as to what the donation is for and which group you represent.

Contributions can also be mailed to:
Central Service, RPO Gladstone, PO Box 31338, Halifax NS B3K 5Z1

CALL FOR AGENDA ITEMS:

- Paul B - donation to church where NYE dance was held
- Trudy D - bookstore hours
- Nathaniel - Central Service group inventory process

APPROVAL OF AGENDA

Motion to approve the agenda made by Melanie M., seconded by Nathaniel B
All in favour. Motion passed.

MINUTES APPROVED FROM PREVIOUS MEETING:

Motion to approve the Feb 2025 Minutes made by Sharon N., seconded by Reign D
All in favour. Motion passed

OFFICER'S REPORTS:

SECRETARY:

Thanks to everyone for sending me your reports for Feb. I was able to get the minutes out by Feb 8th. I have been updated to the fact that our minutes should not be sent to the webmaster for inclusion on the web site until the next month where they are approved. So that's what I'll do from this point; send the minutes out to all shortly after our monthly meeting. Then in the next month once those minutes are approved, I'll ask our webmaster to update them on the web.
Yours in service,
Heather

TREASURER:

Trudy presented the 2 financial documents. See appendix.

Not in these documents:

\$200.00 contributed from D2 for the Corrections Committee to be used after her budget is used.

\$303.70 to be moved out of Prudent Reserve account to bring it to \$3,092.84 which is the 3 month guideline for Prudent Reserve

\$344.50 to be moved out of the Insurance Reserve Fund account to bring it to the \$4,000 total in the Guidelines

Q: Trudy: not sure why \$4000 in insurance reserve

A: Heather: \$2000 was there for Districts 1 and 2. When policy extended for all groups in province, another \$2000 was added

Bill P: Commented that CS prudent reserve also includes support for Literature and Mi-Winter Roundup.

Q Trudy: Should she move the bit of extra money out of prudent and insurance reserves?

A: no one had any comments

Trudy will move over the extra money from both prudent and insurance reserves to Operating account.

Later in meeting more questions for Treasurer

Q Johnny: we do not have any line items to send money anywhere, correct?

A Trudy: Correct. We used to have a line item for Area and GSO, but those dropped in 2025 budget

Q Johnny: Central Service in financial stable position, yes?

A Trudy: yes

Paul - reminder that we are only 3 months into our year

Bill P - historically we waited until June before disbursing any funds

Q Ashley: Why did we drop the budget line items for Area/GSO?

A Heather: We dropped as it was felt that CS should be collecting funds to hand onto GSO/Area; that is the responsibility of the groups

CO-CHAIR:

I went with Paul to CUA on Feb 12 to get setup as a signing officer for Central Service accounts. Shortly after, I was successful in getting that setup completed and can now help the executive to keep our funds moving to pay bills, etc. In addition, I met with the executive on Feb 27th to review the agenda for tonight's meeting.

Yours in service,
Heather

CHAIR:

Good evening members of the CS Committee of District 1 and 2 , please find the detail of my monthly activities

- Had our monthly executive meeting to discuss our agenda items
- Since the last meeting in which we discussed the phones there has been alot of support. I have received 12 calls, 3 emails and had some great discussion with members at the Round up. I want to thank all of the members who had concerns about my urgency of the phones and understood that this is real urgent to carry the message, Currently , we have the phones booked for the month of march for the day times and evenings and I am doing the overnight phones we now need people for the second week of April for 2 weeks . At this time, I would like to say a huge thank you to Noelle D. After the last meeting she volunteered to update all of binders which was a lot of work , took the evening phones for the last 3 weeks continued to announce that we need members and was instrumental in picking up the phones delivery them to members. Thanks again Noelle. please continue to announce at your groups
- I have met with Bill p and he has assure me that the PI information will be turned over soon, for he is meeting with Leah to sort out he information
- The literature committee needs your help. If nobody steps up then therewill be some changes in the way the literature will be distributed.

Lastly, thank you all for attending and your dedication to Service

Yours in Service
Paul B
Chair of Service

Q Reign What are the hours for the overnight phone?

A Paul 11pm until 9am

Q Sharon - how many people are needed for last 2 weeks of April?

A Paul - 1 for day phone and 1 for evening phone

COMMITTEE REPORTS:

CPC (Cooperation with the Professional Community)

1. No monthly meeting on zoom in the month of March, instead the CPC met @ the MWRU (the mid winter roundup)
2. Our booth was well monitored from 8 - 4 pm with dedicated members of our committee rotating their presence there to talk about the CPC and PI committees to members attending the MWRU
3. \$61.45 was the total amount that we spent in the month of February 2025 for the CPC committee. We have submitted receipts to the Treasurer of Central Service that reflect the following information: \$9.20 spent at staples, for printing @ the MWRU, \$ 8.73 staples, for printing @ the MWRU, \$43..52 dollarama, for making games at our booth (this is what makes up the total, FYI)
4. In the next quarter, Henry W and Claire T will meet to work on the Google sheet that we have created to keep track of the CPC contacts and follow ups. We will aim to have all the existing data entered into an accessible document for the entire CPC committee in the next 90 days.
5. There was a jeopardy-style game with prizes that we created for the roundup, the prizes will be drawn sometime when Claire T gets back from Toronto in the month of March.
6. We are making efforts to attract a PI committee and chair, with strong candidates expressing interest in taking on the position before year end. More to follow, however we anticipate the formation of a new PI committee before the end of 2025.
7. The next meeting of the CPC committee will be **April 7, on zoom at 6:00 PM.**

CORRECTIONS:

As reported we have 7 men and 7 women on the corrections committee to go into burnside correctional facility once clearance has been obtained for all. The goal is to have 10 women and 10 men. Please reach out to members to contact me for interest in going in to put on AA meetings.

As for correspondence with the correctional facility it has been very slow. Many emails and phone calls were made and messages left with no response. I will keep on trying.

I purchased \$200 worth of literature to bring to the facility, so offenders will have literature there as it was depleted the last time I was there.

The DCM district 2 donated \$200 to the corrections budget. We can discuss the logistics of this, at the table. I would like to see it added to the current budget and used to reimburse credit checks, literature and whatever else will be needed once we are inside to put on meetings.

I encourage all those on the committee who will be going in to put on meetings to do their criminal record check ASAP and submit it to me.

I am still looking for a co-chair of corrections. Please reach out if interested.

Thank you

Melanie McC.

(902) 981-6034

Corrections Chair

District 1 and 2 - Area 82

Q Noelle - Do you need French speaking people

A Melanie - Not sure, but would be an asset

ENTERTAINMENT:

Vacant

HELP EMAIL:

Hello Central Service:

February saw 13 emails arrive of which only six were HELP inquiries. Of those six there were two meeting inquiries, two requesting help for family members, one from a Social Worker requesting clarity on meetings and one asking for a free device to track alcohol consumption. The other seven were Central Service-Mid Winter Round-Up related and one from an online business offering a quote for web work. Thank you for allowing me to serve.

Yours in service

Sharon N

HELP Email Coordinator

HOSPITAL VISITATION:

No report sent

LITERATURE:

Literature Report for February 2025

REVENUES	TOTALS	NOTES
CHEQUES	\$0.00	For books sale
SQUARE	\$124.00	For books sale
CASH	\$103.00	For books sale
E-Transfer	\$102.00	
TOTALS REVENUE	\$329.00	
EXPENSES	TOTALS	NOTES
Visa/Mastercard		
Bank Charge	\$1.00	
U/S Draft for books	\$0	
Club 24	\$0	
TOTAL EXPENSES	\$1.00	

Opening balance as of 1 Feb 2025	\$3,512.62
Balance at the Bank as of 28 Feb 2025	\$3,840.62

The bookstore will be open on Mondays from 5-7 at Club 24 in the basement entrance around the side of the building. If you are interested in becoming the Chair please speak with me and I would be happy to have a job shadower for as long as you need.

Yours in Service,
Trudy D.

NEWSLETTER:

Things have been going well with the newsletter. Lindsay and I are sharing duties each month and proofreading each others' work. We decided after the discussion at the last central service meeting to keep the abbreviated list of events, but also to include flyers at the end of the newsletter. Please let us know if this is an acceptable solution to the concern which was voiced last month. My goal is to have the newsletter completed two days before the end of the month to be posted online. I reached this goal this month but then had several birthday changes and additions sent by email on the last day of the month after the final draft was posted. These alterations have been made and the new version of the newsletter will be posted online when our webmaster has a chance.

Please please send your birthdays and announcements before the 25th of the month so we can get it in the newsletter on time. Thank you!

MID-WINTER ROUND-UP:

See report from DCM District 2.

PUBLIC INFORMATION:

Vacant

TELEPHONE:

Vacant

TREATMENT:

Noelle is going to go to the facilities to introduce herself and check on literature. Treatment needs volunteers for Bridging the Gap.

Q: Reign D - what is bridging the gap?

A: Noelle - it is the first contact for someone leaving treatment to help get that person to an AA meeting.

WEBMASTER:

There is no major Webmaster news for February 2025.

- Clean up expired or otherwise irrelevant posts
- Page changeover from mid winter roundup to NS provincial roundup
- Added new flyers for upcoming events
- Updated several meetings
- Added minutes and budget updates from service meetings

As always, thanks to all for their valuable time and contributions to the website this month!

Yours in Service,

Alec

INSURANCE:

Hello and Good Day! I may not be able to make it tonight so here is my report just in case.

Every group has paid for their insurance except Hubbards.

Macleod and Lorway sent me an invoice to cover content and liability insurance for the archives office in Beechville. The cost is \$206.00.

Thank you, in service, Patsy W.

DISTRICT 1:

No report sent

DISTRICT 2:

Hello friends. Bernie here. DCM for District 2.

At the district meeting on February 16, we all agreed to make a contribution of seed money to the NS Provincial Roundup in the amount of \$1000. We should have made that contribution sooner but one thing got in front of another and we got sidetracked. Situation has been corrected. Also, I passed along to the GSRs about the need for volunteers on the Phone Committee.

We also agreed to make a contribution to the Corrections Committee to assist the committee in the purchase of big books or whatever they need. We made that check out to Central Service and I presented that check to Trudy when I was at CERAASA.

I attended CERAASA on Feb 21 and 22. I was disappointed by the lack of attendance from

Area 82. I was the only DCM in attendance and I only saw one GSR from District 2. It was a great service weekend with representatives from Ontario, Quebec, New Brunswick, Nova Scotia and PEI.

I attended the Active Committee meeting in February. It was a small meeting but informative. Again, I stress the importance of attendance at that meeting. It is a great opportunity to let the area know what you have been doing to further carry the message and to learn what other committees in Area 82 are doing. That meeting is on zoom, the last Monday of each month. The zoom link is at the district website and in the newsletter.

I attended the Roundup on February 28 – Mar 2. It was a spectacular weekend. Attendance was about 440; we were pleased with that.

I was able to give some used Grapevines to Mary W so that she could distribute them at the meeting she does at the shelter.

Currently, District 2 is without a Treasurer. District 2 Guidelines suggest that anyone interested in the position would require 5 years of sobriety. As with all positions on these committees it is a great way to do service by giving back to AA what has been freely given to you.

In service
Bernie S
DCM District 2 Area 82

AREA 82:

No report sent

APPROVAL OF REPORTS:

A motion was made by Shawn., seconded by Christine
All in favour; motion passed.

OLD BUSINESS:

Elections -

- Secretary - no nomination
- Public Information - no nomination
- Entertainment - no nomination
- Literature - no nomination
- Co-chair Corrections, Insurance, Treatment
- Telephones - Paul M nominated He qualified (41 years sobriety, has been GSR and Treasurer), was moved to the waiting room and all voted. It was unanimous.

*Please go back to your groups to let members know we are seeking these positions

Central Service Group Inventory process - Nathaniel B

Approach will be:

- he will have secretary send out list of 25 questions
- each person should choose their top 15 that will be used for the group inventory
- at April meeting, we will vote on each question and from that, the top 15 will be selected

Q Alan - can't we each rank top 15 and you collate that

A Nathaniel - we will do quick vote on each at the meeting and that'll show the top 15

NEW BUSINESS:

New Book Store hours - Trudy

- Trudy has been doing the book store every Monday 5-7pm in Jan and Feb.
- She will dial this back. Next book store will be March 17th and then it'll be 1st Monday of every month 5-7pm.

Donation to church for NYE dance

- NYE dance was held at St. Catherine of Siena Church
- The church did not charge rent
- AA traditionally pays its own way and donates to the church in these cases as a thank you.

Johnny M - I move that we make a \$200 donation to the church where this NYE dance was held

Reign - 2nd motion

Votes 19 yes, 0 no, 0 abstained - motion carried

Full Flyers in the Newsletter:

- Newsletter committee has proposed they keep the short summary and add the full flyer at the end of the newsletter.
- 2 members commented that this was a good idea
- This item was dropped from the agenda.

ANNOUNCEMENTS:

- Johnny: last Fri of the month at Highland Park 4 bdays: Gary, Stacy, Rick and Kate
- Noelle: last Thurs of month at WESG Tom 0 has 19 years
- Paul reminded that Mary W could use support at the Tues evening shelter meeting.
Note: her cell ph# was posted in the Chat

Next CS Meeting will take place April 1, 2025 at 7 PM on Zoom

Meeting ended with Responsibility Pledge

Appendix - Treasurer's reports

Statement:

February 1 2025			
Opening Bank Balance			\$10,081.76
Credits			
		Group Contributions	\$ 300.00
	1 @ \$25.00	Group Insurance payments	\$ 25.00
		Revenue from NYE Dance	\$ 327.71
		Return from Christmas Eve Social	\$ 250.00
	Total Credits		\$902.71
	Total		\$10,984.47
Debits			
		Virgin Plus Phones	\$ 157.70
		CPC Committee	\$ 61.45
		Web host renewal	\$272.84
	Total Debits		\$491.99
	Bank Total		\$10,492.48
Outstanding			
	Total Outstanding		
	Operating Balance February 28, 2025		\$10,492.48
Prudent Reserve	Interest of \$0.65		\$3,396.54
Insurance Reserve	Interest of \$0.83		\$4,344.50
	Total		\$7,741.04
Total available funds			\$18,233.52

Summary Budget to Actuals:

Central Service 2025 Budgeted to Actual									
Revenue									
			Jan	Feb	Mar	Apr	May	June	July
Group Contributions	\$	536.10	\$ 100.00	\$ 300.00					
2023 Carry-forward	\$	10,115.26							
7th Tradition	\$	-							
Insurance	\$	1,720.00		\$ 25.00					
Misc	\$		\$ 238.34	\$ 577.71					
Total Revenue	\$	12,371.36	\$ 338.34	902.71					
Expenses									
Insurance	\$	2,019.00							
Literature	\$	400.00							
Telephone Annual	\$	1,900.00	\$ 123.20	\$ 157.70					
Zoom Renewal	\$	242.36	\$ 247.14						
P.O. Box Rental	\$	260.00							
Corrections Committee	\$	1,000.00							
CPC Committee	\$	900.00		61.45					
PI Committee	\$	850.00							
Newsletter Committee	\$	100.00							
Hospital Visitation									
Treatment Committee	\$	500.00							
Entertainment Committee	\$	2,000.00							
Telephone Committee	\$	150.00							
Webmaster	\$	250.00		\$ 272.84					
Chair	\$	200.00							
Co-Chair	\$	100.00							
Secretary	\$	300.00							
Treasurer	\$	300.00							
Christmas Social	\$	700.00							
Area 82									
GSO									
Miscellaneous	\$	200.00	\$ 1.50						
Net Expenditures	\$	12,371.36	\$ 371.84	\$ 491.99	\$ -	\$0.00	\$ -	\$ -	\$ -

Aug	Sep	Oct	Nov	Dec	Total	Variance
					\$ 400.00	\$ (136.10)
					\$ -	\$ (10,115.26)
					\$ -	\$ -
					\$ 25.00	\$ (1,695.00)
					\$ 816.05	\$ 816.05
					\$ 1,241.05	\$ (11,130.31)
					\$ -	\$ (2,018.00)
					\$ -	\$ (400.00)
					\$ 280.90	\$ (1,610.00)
					\$ 247.14	\$ 4.78
					\$ -	\$ (260.00)
					\$ -	\$ (1,000.00)
					\$ 61.45	\$ (638.55)
					\$ -	\$ (850.00)
					\$ -	\$ (100.00)
					\$ -	\$ -
					\$ -	\$ (500.00)
					\$ -	\$ (2,000.00)
					\$ -	\$ (150.00)
					\$ 272.84	\$ 22.84
					\$ -	\$ (200.00)
					\$ -	\$ (100.00)
					\$ -	\$ (300.00)
					\$ -	\$ (300.00)
					\$ -	\$ (700.00)
					\$ -	\$ -
					\$ -	\$ -
					\$ 1.50	\$ (198.50)
\$ -	0.00	\$ -	0.00	0.00	\$ 863.83	\$ (11,507.53)