

**SEPTEMBER 2025 CENTRAL SERVICE COMMITTEE MEETING MINUTES**  
**Sept 2, 2025**

**WELCOME AND OPEN:** Meeting opened by with the Serenity Prayer by Paul B.

**TWELVE TRADITIONS:** The Twelve Traditions were read by Sharon N.

**ROLL CALL:** 27 in attendance. 22 voting members, (V= voting, NV non-voting, Obs= Observer).

**7TH TRADITION**

- Please email Central Service meeting 7th tradition contribution and group contributions to: [treasurer.aahalifax@gmail.com](mailto:treasurer.aahalifax@gmail.com)
- **Auto-deposit is not enabled. Please make the question “What is this for” and the answer “contribution”**
- Please put a note along with your transfer as to what the contribution is for and which group you represent.
- Contributions can also be mailed to: Central Service, RPO Gladstone, PO Box 31338, Halifax, NS B3K 5Z1

**ATTENDANCE (22 Voting- 1 Non-voting, 4 Observers)**

- 
- Alec M, Webmaster, V
- Velma, Four Seasons, V
- Chris A, Serenity Sisters, V
- Bernie S., DCM District 2 (NV), Mid-Winter RU (V)
- Chris, Phones Co-Chair, V
- Emily S, Newsletter, V
- Garth, Sunrise, V
- Paul B, Chair (NV except in the case of a tie vote)
- Isaac, Rainbow of Recovery, V
- Michael A, Keep it Simple, Rep. V
- Reign D, Lion’s Den, V
- Natalie C, Entertainment, V
- Julia D, West End Step Group, V (PI Co-Chair)
- Johnny M, Highland Park Group V
- Mary M, Circle of Sisters, V
- Albert, Treatment, V
- Melissa E, Literature, V
- Paul M, Fall River Group, V (Phone Chair)
- Sharon N, Help Email, V
- Shawn, Cole Harbour, V
- Ryan, Downtown Dartmouth, V
- Heather L, CSR Co-Chair, V
- Trudy D, Treasurer, V
- Dave T, Obs
- Mary W, Obs
- Kathy S, Obs
- Dwayne MacD, General Service Delegate, Obs

### **CALL FOR AGENDA ITEMS**

- Guidelines about removal of positions
- Survey open to community at large
- Meeting list format
- NS Archivist report

### **APPROVAL OF AGENDA**

Motion to approve the agenda made by made by Alec, Seconded by Reign. Motion passed

### **APPROVAL OF PREVIOUS MINUTES**

Motion to approve the August 2025 minutes. Omission- Motion for Ad Hoc committee to receive up to \$500 for the costs associated with the survey. Also it states that the July minutes were approved but it should say August. Motion to approve made by Chris, seconded by Alex. Motion passed.

### **EXECUTIVE REPORTS**

#### **CHAIR: Paul B**

Good Evening Central Services Reps

Here are some of the highlights of the Chair activities.

1. This month, I have called some of the Chairs of committees to follow up and offer support
2. I have spoken to several other intergroups to see how they are making out with lack of participation and low service turn out. Some are going through the same situation.
3. Everyone, we at CS need a lot of help with these positions. If these positions are not filled, then some of these committees will not operate to their full capacity and or may not operate at all. Please pass this along and touch your sponsee to see if they can help.
4. I have reach out to Area 82 Treasure to get a financial picture.

Lastly, thank you all for attending our meeting.

Yours in Service

Paul B

Chair of Service

#### **CO-CHAIR: Heather L**

Hi all:

The Central Service Service Fair is coming. It will be on Sunday Sept 14 at 1pm-4pm at Trinity Anglican Church ocated at 321 Main Ave in Halifax.

I trust that all subcommittees will attend and have a display (big or small) showing what you do. If you are new to central service and are not sure what to do for a display, you can contact me. Perhaps you will just bring some pamphlets and simply be available to answer questions about your subcommittee.

I hope other AA members will attend to learn about the subcommittees and perhaps choose to be involved. Please continue to announce this Service Fair at all meetings you attend.

Yours in service,

Heather

Co-Chair

**TREASURER: Trudy D**

*See attached Treasurers Reports Appendix 2 and also attachments in email*

Please when sending e-Transfers make the question “What is this for?” and the answer “contribution”. Also please email the Treasurer to let them know what group the contribution is for.

**SECRETARY: Vacant- Trudy temporary**

There are a few reports that have not been sent to me. Please do so if you can. If you see anything wrong with the minutes, please email me and also bring it to the meeting.

Yours in Service,  
Trudy D acting secretary

**COMMITTEE REPORTS**

**NEWSLETTER: Emily S**

Newsletter committee is running well. We are going to set up a little birthday calendar display at the service fair and will solicit creative ideas for newsletter design as well. Thank you Alec for posting and sending out the newsletter to our fellowship so promptly. Please remember to send your announcements and birthdays to us by the 25th of the month so we can get it into the upcoming newsletter in time. Oh, and don't forget to get your acts in for the talent show before Oct 31. Thanks again everyone,

Emily and Lindsay

**CORRECTIONS: Vacant**

**CPC: Vacant Heather L temporary**

NO REPORT

**ENTERTAINMENT: Natalie C**

Good evening friends,

August was a great month weather wise, the Camping Weekend held at Dollar Lake Provincial Park on August 8th to 10th was sunny and clear. With the warm spell it was fantastic to have the beautiful Dollar Lake Beach available, it was well utilized. Meetings were Friday night, Saturday morning and night. Thanks to Gig from Early Risers for the use of his propane fireplace, it was awesome. Also thanks to Keith from Back to Basics for bringing his guitar and playing after the meeting for a singalong. Next year I will print sheets with words to the songs, we nailed the choruses though. Lastly thanks to Emily from Acceptance for using her beautiful voice to try and keep us in key. Entertainment Chair had hoped for 40 campers and paid Dollar Lake Provincial Park the fee for 40. Unfortunately we only had 11 campers for the weekend and 4 members of the Fellowship attend the Potluck supper on Saturday. Expenses: Supplies for weekend including potluck plates, cutlery, serving bowls, propane, assorted games and bubbles for children

Camping fees for 40 campers

\$197.28 + gst \$27.04 = \$224.32 (Supplies)

\$187.68 + gst \$25.12 = \$212.80 (Camping)

Cost for weekend: \$224.32 + \$212.80 = \$437.22

Total expenses minus camping fees taken in: \$427.22 - \$110.00 = -\$327.22

I am very hopeful that the Country Dance scheduled for Saturday September 13th at Acadia Hall in Sackville is well attended. That being said, I have done up a short survey to have in place at the Service Fair regarding the Fellowships expectations regarding Entertainment. AA is self supporting through it's own contributions. The definition of "self-supporting" in the dictionary reads; Self-supporting: having the resources to be able to survive without outside assistance. Groups contribute to Central Service, Central Service votes on approving budgets for each sub-committee, the sub-committees in turn (literature for example) purchase products to benefit members of AA who purchase these products at cost or are assisted by the fellowship if unable to do so. I cannot find in the guidelines where it says these sub-committees must spend their entire budget. Literature recoups most of its budget, Treatment uses funds for pamphlets and criminal record checks which are to aid the still suffering alcoholic, Newsletters budget covers costs that are not recoupable. I may be wrong in some details and apologize if so. As Entertainment Chair I plan events which includes renting facilities, purchasing décor, food supplies, eating and drinking supplies etc. These things are prepaid and not negotiable. I do not approach businesses or facilities asking for their services for free, as we are self-supporting. Am I wrong to assume that events should involve a participation fee for those who can and assistance for those who can't? I haven't found in the guidelines the "entertainment should be free" section.

I have received several inquiries this past month regarding why Central Service is not supporting the AA's Got Talent Show being put on by the Happy Destiny Group. I have told members that Central Service was indeed supporting it but the group decided to take it back and produce it themselves so there would be no admission charge to any member. I explained that the Entertainment Chair (me) would have applied an admission of \$2.00 (for those who can and assistance to those who can't) to try and recoup the hall rental which is \$300.00. Refreshments and snacks would have been provided and any amount not recouped would come out of the Entertainment budget.

So, for clarity, should Entertainment:

1. Charge an admission to those who can, assist those who can't and attempt to utilize the funds to stretch the budget and put on more events through the year?
2. Put on 3 or 4 events annually and have them be free of charge to members of the Fellowship?

Guidance would be welcome and appreciated.

Yours in service

Natalie C

**Question:** Julia- should we bring these questions back to the groups to discuss? Natalie replied that she has a survey available for the Service Fair and can make those available afterwards if you want it please email her and ask for it.

**Question:** Michael A- Can we ask for group donations? **Answer:** Yes we used to do that pre-Covid. We supplied tickets to people and groups sometimes purchased some of them.

#### **HELP EMAIL: Sharon N**

August was a busier month than usual but the inquiries were all normal questions: folks seeking information on how to get started, asking for a meeting list and a couple that were meant for Al-Anon. One did cause a stir when they asked "When will the Porter's Lake Group start up again?"

I may from time to time need to contact you for contact names for groups which I do not have and I thank you in advance for that help. I need to be precise when passing on information to the emailer. Thank you for allowing me to be of service.

In love and service,  
Sharon N

**Comment:** Paul commented about the importance of giving Sharon group contact information.

**HOSPITAL VISITS: Vacant**

No report but the chair texted me that he stepped down.

**INSURANCE LIAISON: Vacant- Heather L. temporary**

This month, as temporary Insurance chair, I have reached out to all 64 groups to confirm group contact. I have heard back from 17 groups so far. Today I emailed the remaining groups again. The goal is to be ready when the new insurance policy arrives to let every group their new premium.

Yours in service,  
Heather L  
Temporary Insurance chair

**LITERATURE: Melissa E**

July was another busy month at the bookstore. We took in \$1439.80 in book sales. There is \$1,306.10 in cash and cheques that need to be deposited in the bank account, which I will hope to get done in the coming week. We placed another literature order which cost \$2,654.35 CDN. This order was paid for by credit card, and reimbursed by an e-transfer from the Literature account, approved by Paul B and Trudy D.

Also - we supported a Literature table at the 'Live and Let Live' round-up on Saturday, August 9 th (thanks to Val and Jesse!).

Yours in Service – Melissa E.

**Question:** KIS made out a cheque out to Literature Committee. Do we need to make them out to Central Services? **Answer:** The bank requested that the cheques say Central Services. Literature is a sub account under the title of the Central Services Committee.

*See Appendix 1 – Literature Committee Report*

**MID WINTER ROUNDUP: Bernie S**

For the Midwinter Roundup, we have elected a new Co-Chair. Sara G from Sunrise Group. Sara worked on the midwinter roundup committee for 2025, she has worked with the 2024 Fall Assembly and the 2025 NS Provincial Roundup and also for the Live And Let Live one day roundup, so I'm sure she will do fine. We are still in the planning stages with the Delta but that's all looking great. We have an appointment set up to update our signing officers on Thursday and then we'll secure the booking at the Delta. We are on our way to yet another fun and rewarding event for all.

Bernie S  
Chair  
Midwinter Roundup

**PUBLIC INFORMATION: Andie F not present but Co-Chair Julia gave a verbal report**

The only info that I am aware of is that starting Sat Sept 13<sup>th</sup> the Public Info Meetings will begin @ 10 am located at 45 Conolly Drive every second Sat of every month.

Thank you,  
Julia

**TELEPHONES: Paul M**

We now have 8 phone volunteers to do the phones. We need to update the list of 12 Step Volunteers. Also it was brought to my attention there were charges for data on our bill. It was my phone that didn't have data turned off. **Comment:** you shouldn't pay out of pocket for those charges. This is our cost of doing business. **Comment:** Please go back to your groups and express the importance of doing this commitment.

**TREATMENT: Albert K.**

\* 4 new members have volunteered for Bridging the Gap.

\* I have reached out to all four treatment places where we hold meetings. This was to introduce myself as the new Central Service Treatment Chair.

\* I have been familiarizing myself to the manuals.

That's it for my report

Albert August K  
Treatment Chair  
AA Halifax/Dartmouth  
Area 82

**WEBMASTER: Alec M**

This month, we've had the usual webmaster activity:

- Added posts and fliers for upcoming events
- Added minutes from service meetings
- Updated contact information

This month saw a decrease in traffic of roughly 10% from July, but August was still one of our busiest months in years.

As always, thanks to all for their valuable time and contributions to the website this month!

There's a AA technology workshop in November that I would be interested in attending virtually, and I'll be looking for feedback about requesting \$100 to pay for the registration.

2 months ago we switched the format of the meeting list. We have a printable one and one with the meeting guide app. The printable one is the one with some issues (no more 2 sided printable list) . Johnny offered to help troubleshoot if needed. Michael A pointed out we are missing the AA helpline number, email and AlAnon numbers. We also need a legend to explain the types of meetings. Alec will do a few trials and keep the CSR's informed.

Yours in Service,  
Alec

**District 1 DCM: Samaira G**

No Report

**District 2 DCM: Bernie S**

As for the district 2 report, not much to talk about. We had our workshop on Tradition 4. that went very well. Our next workshop is in October. The Alternate DCM usually does them but she will be in Newfoundland for the Assembly, so I will take care of that this time. The theme of that is Tradition Five. The Agenda for the Fall assembly in NFLD is at the Area 82 website and has also been emailed to all GSRS and Group contacts. District 2 still requires a Treasurer, but the signing officers have been updated and I am filling in as treasurer for now. That's pretty much it for that.

Bernie S

District 2 DCM

**Area 82 Delegate: Dwayne MacD.**

Evening everyone I am Dwayne Mac your General Service Delegate for Area 82 and I sit on the Literature and Archives Committees at GSO. I have a few things to report from the Area:

- Anne B who was our Alternate Service Delegate has had to step down for health reasons. She had to replace me in going to NY last April for the Conference and did a fabulous job. The Area Committee along with Anne met and decided to wait until the fall assembly to elect an interim AGSD to finish out the term to the end of 2026. If you are interested then bring a resume or email a resume to George the Area Chair before the Friday of the Fall Assembly. We also have some active area committees that need Co- Chairs
- We are doing the 2026 budget planning and will have the budget out for group review before the Assembly. As of right now our Contributions account has roughly \$20,000, our Operating account has \$11,000 left to distribute in this 2025 budget. Our Prudent reserve is full at \$20,000.
- I am on the Literature Committee and am happy to tell you that we have a 5<sup>th</sup> edition of the Big Book coming out in the next yearish. Our committee have narrowed down all the new story submissions to 48. These will replace 10 stories in the 4<sup>th</sup> edition. I reached out to all the past Delegates and asked them for help deciding which 10 appropriately could be removed. Our committee will make a recommendation for the next Conference.
- Our Service weekend was a great success, and we are hoping that since the Assembly in St. John's is not Hybrid this year, we will have as many groups as possible attend in person.

**Question:** a group wanted to make sure they had it right about the Assembly being in person only. **Answer:** Yes. The wishes of the body at last year's Assembly were to remove the Hybrid meeting and only have in person. **Question:** Where can a group get background for the agenda items for his business meeting. **Answer:** If you email George the Chairperson he can send that information out.

**APPROVAL OF REPORTS**

Motion to approve by Heather. Seconded by Alec. Motion passed.

**OLD BUSINESS**

**1. Vacant Positions**

- Insurance Chair/Co-chair: No nominations.
- Hospital Visitation: No nominations
- Secretary: No nominations.
- CPC Chair/Co-Chair: No nominations

- Corrections Chair/Co-Chair: Dave T. nominated by Alec M. Dave accepted nomination and qualified. Vote taken 22y-0 no-0 abstentions. Welcome Dave!

*PLEASE GO BACK TO YOUR GROUPS TO LET MEMBERS KNOW WE ARE SEEKING INDIVIDUALS TO FILL POSITIONS*

## **2. Ad-Hoc Committee CS Service Inventory**

No report

### **Christmas Social**

- WESG and KIS groups are co-hosting the event at Club 24.

### **NEW BUSINESS**

1. CS Executive elections- Dwayne MacD. (Area 82 Delegate conducting)
  - Chairperson- Heather L. nominated by Alec M. Heather accepted nomination and qualified. Vote taken 22 y-0 n-0 abstentions
  - No other nominations for the remaining 3 positions at this time
2. Dwayne reported that Kathy the Archivist for Area 82 was having audio issues but she asked him to report for her. She has suggestion questionnaires to send out for the Group Histories and the Longtimer's Stories. She also has paper copies if needed. Her email is [ns\\_archivist@area82aa.org](mailto:ns_archivist@area82aa.org)
3. Guidelines with respect to removal of positions- this came up due to the situation last month. When Alec checked the guidelines in the section about removal. Removal requires a vote at the CS meeting. Heather stated that she chaired last months meeting and only found out at the meeting that the chair stepped down and the co-chair no longer met the requirements for the position. Alec said that his interpretation of the guidelines in that if a chair steps down and the Co-Chair does not meet the requirements then we would still have an election and let the body decide whether to wave the requirements or not. Maybe the guidelines should be updated if the body decided to help make it clearer.
4. Clarification was asked about if all the cheques written for Literature by the groups are to be made out to Central Services Committee does this mean we do not have separate Literature accounts? Answer: The Literature committee has its own account under the umbrella of the Central Services Committee but it's a different account number than our operating, prudent and insurance accounts. The CUA has asked that all cheques are made out the Central Services Committee. When the Literature chair deposits these cheques into the account, it goes into their account associated with their specific account number.
5. Natalie wanted discussion on clarity of the questions she asked in her report. Discussion points:
  - Our groups contribute for the other subcommittees to operate so it should be no different for entertainment.
  - Could a group earmark a contribution for a specific committee, or would it go into the CS operating account only? The treasurer hasn't had that occur yet while they have been in the position so couldn't answer to this except to say that they didn't know why it wouldn't but would check with the table first.
  - We should discuss this at our groups because if entertainment hosts events with no admittance charge, then there would be less events throughout the year versus charging admittance and being able to host more events throughout the year.

**ANNOUNCEMENTS**

There is a Country Dance on September 13<sup>th</sup>

Shawn at Highland Park Group will celebrate 1 year the last Friday of the month September 26<sup>th</sup>

Adain will celebrate 1 year the next night at Atlantic Group September 27<sup>th</sup>

Judy H. will celebrate 35 years at Happy Destiny meeting September 15<sup>th</sup>

The Christmas social will be put on by West End Step, Keep it Simple and Downtown Dartmouth Groups at Club 24 on Christmas Eve.

A few things that will appear on next month’s agenda that we didn’t have time for this month are: Allocation of funds, 2026 Draft budget, question about the Inventory survey open to all the AA fellowship and meeting list format.

**Next Central Service meeting will take place October 7, 2025 at 7 pm on Zoom.**

**Motion to adjourn: Reign motioned, Alec seconded.**

**Meeting ended with Responsibility Pledge.**

**Appendix 1 - Literature Report**

<b>Literature Committee Report</b>		
<b>Revenue</b>		
	<b>Amount</b>	<b>Notes</b>
<b>Cash</b>	\$ 782.65	Book Sales
<b>Square (Debit or Credit)</b>	\$ 40.90	Book Sales
<b>Cheque</b>	\$ 523.00	Book Sales
<b>E-Transfer</b>	\$ 93.25	Book Sales
<b>Total</b>	<b>\$ 1,439.80</b>	
<b>Expenses</b>		
	<b>Amount</b>	<b>Note</b>
<b>Bank/Square Charge</b>	\$ 2.52	
<b>Club 24 (Rent)</b>	n/a	Paid until July 2025
<b>Inventory Cost</b>	\$ 2,654.35	Paid via VW Credit Card

<b>Total</b>	<b>\$ 2,656.87</b>
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	<b>Main Literature</b>	<b>Support Literature</b>	<b>Additional Titles</b>	<b>Pamphlets</b>	<b>Additional Materials</b>	<b>Total Units</b>
<b>Inventory Sold</b>	60	32	4	163	93	352
<b>Current Inventory</b>	425	102	100	4593	2494	7714
<b>Retail Sales of Units Sold</b>	\$ 1,024.50	\$ 268.50	\$ 34.00	\$ 93.80	\$ 19.00	\$ 1,439.80
<b>Inventory on Order</b>	110	30	60	75	0	<b>275</b>
<b>Total Wholesale Cost</b>	\$ 1,520.59	\$ 218.96	\$ 875.86	\$ 38.94	\$ -	<b>\$ 2,654.35</b>

<b>Opening Bank Balance</b>	\$ 5,172.28
<b>Closing Bank Balance</b>	\$ 3,954.91
<b>Actual Bank Balance</b>	\$ 2,648.81

**To deposit \$1,306.10 in Cash & Cheque**

**Appendix 2 – Treasurers Reports**

Date	Description	Withdrawals	Deposits	Balance
Aug 31, 2025	Maintenance Service Charge	-\$6.00		\$13,333.51
Aug 31, 2025	e-Transfer - Credit Payer: Natalie		\$256.00	\$13,339.51
Aug 30, 2025	e-Transfer - Debit Payee: Natalie C	-\$1,049.10		\$13,083.51
Aug 30, 2025	e-Transfer - Debit Payee: Nathaniel B	-\$135.66		\$14,132.61
Aug 30, 2025	e-Transfer - Debit Payee: Andrea F	-\$115.06		\$14,268.27
Aug 21, 2025	e-Transfer - Credit Payer: WEST END STEP GROUP		\$100.00	\$14,383.33
Aug 11, 2025	e-Transfer - Debit Payee: alan p	-\$500.00		\$14,283.33
Aug 11, 2025	Online Bill Payment Virgin Plus (Client ID 14 Digit), Confirmation 945267	-\$187.70		\$14,783.33
Aug 06, 2025	e-Transfer - Credit Payer: ALAN PINK		\$500.00	\$14,971.03
Aug 04, 2025	Online Bill Payment Virgin Plus (Client ID 14 Digit), Confirmation 928641	-\$179.15		\$14,471.03
Aug 04, 2025	e-Transfer - Credit Payer: ALAN PINK		\$500.00	\$14,650.18