

## Central Service Committee – Meeting Minutes

April 7, 2026 at 7 pm

<https://us02web.zoom.us/j/5120368953?pwd=a1RIRnRNVEEdFZlVqSW85My84S2JiZz09>

Meeting ID: 512 036 8953. Passcode: wecandoit

- Welcome – Serenity Prayer and Declaration of Unity:  
*This we owe to A.A.'s future:  
To place our common welfare first;  
To keep our fellowship united,  
For on A.A. unity depend our lives and the lives of those to come*
- Twelve Traditions (Big Book page 562), read by Jake G
- 7<sup>th</sup> Tradition
- Call for Agenda Items (Motion to approve by Garnet; Seconded by Brenda). Motion passed.
  - Brenda noted a vote was not taken on the item pertaining to dogs at meetings. Heather noted it will be addressed in the Insurance report.
- Last month's Minutes errors or omissions (Motion to approve Michael; Seconded by Wil). Motion passed.

### Participants:

<b>NAME</b>	<b>GROUP/POSITION</b>	<b>NAME</b>	<b>GROUP/POSITION</b>
Melissa E (voting)	Literature Chair	Alec M (voting)	Webmaster
Michael H (voting)	Co-chair	Barney W (voting)	DCM Dist. 1
Garnet (voting)	Fresh Start	Brenda (voting)	WESG
Mary M (voting)	Circle of Sisters	Emily S (voting)	Newsletter
Chris A (voting)	Serenity Sisters	Foster L (voting)	Cole Harbour Group
Dave T (voting)	Corrections Chair	Garth (voting)	Sunrise
Sara G (voting)	Treasurer	Heather L (non-voting)	Chair
Paul B (voting)	Insurance Chair	Jake G (voting)	Downtown Dartmouth
Wil (voting)	Rainbow of Recovery	Natalie (voting)	CPC Chair
Josephine (voting)	Back to Basics	Paul M (voting)	Phones Chair
Chris (voting)	Fall River	Sharon H (voting)	Help Email
Velma (voting)	Four Seasons	Steve H (voting)	Acceptance

### Old Business:

1. CS positions open:
  - a. Chairs of: Entertainment and Public Information
  - b. Co-chairs of: Hospital Visitation, Insurance and Treatment

No nominations for any open positions.

New Business:

1. Orientation for Central Service Representatives (CSRs) (from CS Group Inventory meeting)

Michael provided background on Central Service Inventory where it was discussed that new CSRs required direction on their duties. Executive committed to putting on a CSR orientation workshop.

Heather asked which night of the week would work best for holding the meeting. Steve noted that Tuesday would work best for him. Brenda proposed Wednesday.

Dave said the newsletter should be consulted to ensure that other meetings, such as District meetings, should not be overlapped. Dave asked to take this message back to groups to encourage maximum participation. Heather suggested announcing the meeting in the May newsletter and holding the meeting in June.

Foster suggested a smaller meeting between the Chair and Co-Chair and the newer CSRs who are interested in orientation. Sharon asked whether the executive would hold this training every two years when new CSRs are elected. Heather responded that would be the goal. Michael noted alternate CSRs could be included as well.

In conclusion, Michael asked CSRs to take orientation for CSRs back to their groups so it can be revisited during next month's meeting. The orientation would be held every two years as new CSRs join, or any time a new CSR joins otherwise.

Reports:

Committees:

Ad Hoc - Final			
CPC	Corrections	Entertainment	Help – Email
Hosp. Visit	Insurance	Literature	Newsletter
Public Info.	Telephone	Treatment	Webmaster
Mid-Winter	District 1	District 2	Area 82

Ad Hoc:

Ad Hoc Committee representative was not present. Brenda asked whether a report from the most recent meeting of the Committee would be provided. Heather responded that Nathaniel has minutes from the meeting and that her expectation is the minutes would be sent out to everyone in Central Service.

CPC:

Good evening friends,

I don't have a lot to report this month. Still awaiting confirmation of availability at the Spring Job Fair, April 14th and 15th. Also awaiting confirmation to attend a Seniors Wellness Expo later in April. We have had new business cards printed up but ran into a snag with the QR code. Rob is in the process of fixing that.

Received all the PI inventory, inventoried it and also created work books for each member of the Committee's. So far we have 2 volunteers to help distribute pamphlets. It will be a big job to reconnect with the Dr's offices, clinics, libraries, shelters, etc. to have them consider allowing pamphlets and posters in their respective offices.

Still working with Legal Aid regarding having information available in their 25 offices across the Province.

I have been preaching Service and asking at meetings I attend for volunteers even to just make phone calls. I have had no luck so far. Our Chair, Heather, has been extremely helpful and encouraging in our endeavor to get the AA message of recovery out into the community.

Right now it feels like we have a horse and a wagon full of information, anxiously waiting to spread our message of recovery. Just need some help getting out of the gate.

Yours in service,  
Natalie C

Heather noted Natalie is also taking on some of the duties usually associated with the Public Information Chair.

Dave asked whether you have to be a member of CPC to distribute pamphlets. Natalie said that is not a requirement. It was noted that individuals can volunteer to distribute pamphlets on behalf of their group.

Corrections:

The first few weeks of March has seen little movement on the 6 submitted files due to my point of contact being out of the city on business. She has returned (Mar 21<sup>st</sup>) and would investigate the progress of those files. I reached out to her again today (Apr 7<sup>th</sup>) and again is going to contact the security team for an update and should get back to me soon!!

I submitted a receipt to the treasurer for a volunteer's reimbursement of the cost of their CPIC.

I have again sent out a reminder email to all the other volunteers requesting that they complete their applications and return them to myself or my co-chair as soon as possible. I also asked that if they don't wish to be part of the Corrections Committee any longer to please inform us so their names can be removed from our contact list.

Please mention at your group meetings that the committee is always looking for both male and female volunteers.

I continue to attend the AREA 82 ACTIVE AREAS COMMITTEE MEETING on the last Monday of the month as it is a very informative experience with attendees from all over Canada dealing mainly with the 4 committees, CPC, PI, Treatment and Corrections. I highly encourage our sub-committee chairs to attend if possible.

Yours in service,

David Triff  
Corrections Chairperson  
Alcoholics Anonymous Districts 1 & 2, Area 82  
EMAIL : corrections.aahalifax@gmail.com  
PHONE : (902)802-0095

Dave noted that the holdup with approval for applications appears to be in Burnside and their three-person security team, which reviews all applications.

Entertainment: (no report)

Help Email:

HELP Email saw mostly routine inquiries in March. Worth noting is the number of phishing emails coming in since January. However, those that were legit were sent information they requested and hopefully aids them getting to a meeting that can begin their recovery. Another was referred to the Treatment Chair asking about Big Books at correctional centres.

Thank you for allowing me to be of service.

Sharon N

Hospital Visitation:

Hello everyone,

I received one phone call this month from a Brenda B, for a visit, she then cancelled the visit due to having the procedure done and released from Hospital.

I have sent out emails to all those who signed up at the Winter Roundup. Letting them know I have made up a committee list and I may call upon them to visit someone in need.

Yours in service,  
Lorraine M  
Hospital Chair

Insurance:

- Only 8 groups left unpaid. Some reconciliation needs to be done as there were groups on the tracking sheet that are no longer on the policy and a couple groups that were on the policy not on the tracking sheet all to then be to be reconciled with the email list.
- Will continue to dig for additional group contacts for remaining unpaid groups and email invoice and contact updates
- Will send out an email to all groups not on current policy to ask if they want to be added.
- Some group payments were not clear where they came from. Still 2 unknown payments. Still tracking down who they came from.
- MWRU can be added specifically to our policy either at no or nominal cost. Smaller events will be likely be no cost. We must provide the dates, location, number of attendees and what if any other activities will take place other than "meetings" in advance for certificates that can be provided to location if needed. Please email me at least 4 weeks prior to the event date. All events must be added for coverage to be extended from the policy
- A claim has been officially opened for the October fall and serious injury to a member who fell off a chair putting up a steps poster. Claim is under investigation but current status not yet communicated to me.
- It has been advised by the broker and company that dogs (non-service) in meetings is not covered under our policy as it was not part of the underwriting information provided for meetings when the policy was taken out. It is also assumed if a dog is allowed in a meeting, that the participants all agreed it was ok and therefore assumed the risk if

something happens.

- In relation and in addition to the above, it is also assumed that if there was an issue with a dog in a meeting, such as a bite or injury, that although likely not covered under the policy, the insurance company would have to respond legally to a lawsuit. This would put our future policy cost and/or availability in jeopardy. It is recommended that a CS policy be enacted that if a group allows non-service dogs in meetings, that the group be excluded from the AA insurance policy to protect other groups cost and availability.
- Since the policy was started in 2016, the particular underwriting info that was provided at that time needs to be retrieved from the broker's archives as it is over 7 years old.
- For future liability claim prevention, health & safety measures may be appropriate to develop for groups to follow.

Yours in Service,

Paul B(2B)  
CS Insurance Chair

Paul's recommendation is that if groups are going to permit dogs in their meetings, that the groups not be permitted to go on the insurance policy.

Foster is going to check his files to see whether he can find a copy of the original underwriting information that was provided to quote and write the policy. Paul noted that the information should be contained within the original application. Foster suggested a few bullets in the newsletter outlining that groups choosing to allow dogs would do so at their own risk and would be excluded from the insurance policy.

Michael asked whether Corrections, Treatment, and Central Service should be added to the policy. Paul asked for a list of those meetings to be added by certificate.

Michael asked how groups that allow dogs should be identified, noting some members may wish to not attend those groups. Paul noted that groups are autonomous and only the portion of this matter affecting other groups should be dealt with by Central Service, which is the inclusion of those groups in the policy.

Dave asked how service dogs are vetted. Paul suggested groups do their due diligence in assessing whether a dog meets the service dog criteria.

Velma noted that safety committees have been formed by some group to address safety concerns at the Four Seasons Group's location. Paul asked whether the committee has any

documentation, and Velma responded that the group is only getting off the ground at this time.

Foster addressed Michael's question about the subcommittees being covered. Foster noted that as the subcommittees are invited into the locations they visit, typically the subcommittee is covered by the host's policy. Paul said that may depend on the circumstance and it may be precautionary to add those meetings anyway.

Literature: (See Appendix 1: Literature Report)

March was a great month. In total, we took in \$2,401.40 in sales. There was \$81.50 in cash, \$413.00 in debit/credit, \$333.20 in cheques, and \$1573.70 in e-transfers. All cash and cheques that were collected will be deposited into the bank account later this week. We are planning on placing another literature order and will have an updated price list ready for when we receive the new shipment. I don't think the prices will be going up very much, and we will do our best to keep prices low on the main titles.

I have also been reviewing our inventory list to see if there are any items listed that are no longer available and hope to have an updated list to add to the website. There are a few items on our literature inventory list that are only available through Grapevine – some books, and other AA materials. I would like to get a few of these items back in stock and wanted to make sure that Central Service was alright with that before proceeding.

Yours in Service – Melissa E.

Foster stated the Literature committee took on Grapevine material in the past and that it did not sell very well.

Newsletter:

Hi everyone,

I missed some birthdays this month which had to be added to an updated version of the newsletter which then left out our new District 1 DCM Barney and our Alternate GSD Paul ... quite a mess. Please celebrate our dear friend Gina G who celebrated with the Only Requirement group on April 2 before anything was fixed. The corrected version has been forwarded to our webmaster and should now be posted online, thank you Alec. As Steve M from Downtown Dartmouth said, YOU make a mistake Emily? Impossible! My apologies and a reminder to get your announcements in before Apr 25. I've asked our Area 82 webmaster to forward events to me by email in the future as well which should help me stay up to date even if an organizing committee forgets to send something along. Thanks again for allowing me to imperfectly be of service.

Emily  
(Lindsay is actually perfect)

Public Information: (see CPC report)

Telephones:

Things are going well. The volunteers that we have are exceptionally helpful and really step up when needed. We have new volunteers, for a total of 6 for the daytime phone and 7 on the evening phone. When I make up the new schedule one person will have to double up on the day phone. This is to make it easier on me.

We were part of the display at the MWRU. Most of our new volunteers were a result of that. A list of groups for the weekend phone is in the binder. If anyone sees a need for updates let me know.

We still need volunteers. Please keep announcing at meetings.

Thank you,  
Paul M  
Phone Chair

Treatment:

- 1) The meeting at Northwood has started and so far is going well
- 2) BTG pamphlets have been dropped off at Detox
- 3) Waiting to hear back from the Abbey Lane. They reached out for the possibility of Treatment perhaps providing a meeting

Yours in service,  
Albert AK  
Treatment Chair  
AA Halifax/Dartmouth  
Area 82

Webmaster:

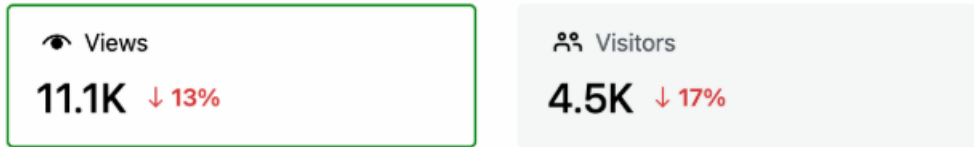
We've had the usual webmaster activity:

- Added posts and fliers for upcoming events
- Added minutes from service meetings

- Updated meeting list
- We had someone use the meeting feedback form

March traffic slowed down a bit:

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As always, thanks to all for their valuable time and contributions to the website this month!

Yours in Service,  
Alec

#### District 1:

Meeting the last Wednesday of each month on Zoom. Usual attendance around 5-10 GSRs. Previous DCM stepped down due to personal reasons. At the last meeting, we began discussing the possibility of hosting the four GSO subcommittees at the District level. I believe this was the situation about 10 years ago before the committees were moved to Central Service. This item is being discussed at District 1 and will be discussed at the upcoming District 2 meeting. More research will be done and the District conscience will be brought to the Central Service meeting next month.

Yours in service,  
Barney

#### Mid-Winter Roundup:

Our first kick-off meeting will be held in the downstairs main room of Club 24 on the 26th April at 1PM. Last Sunday of the month. The 47th MWRU 2027 needs a Secretary, Co-Chair of Registration, Co-Chair Entertainment, and Co-Chair of Hospitality. These positions recommend 2 years of sobriety. You can also sign on as assistants for Registration, Entertainment, and Hospitality, which every year is a great help! Assistants do not require 2 years, only a desire to give back through service. Please advertise during your home-group meetings.

Yours in service,

Michael H.

Chair MWRU

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I do not have a final report as yet because I am still waiting on the final report from our treasurer, that will be arriving from him shortly. I can say that the roundup was successful. There should be enough in the account to reimburse central service for the seed money and there should also be enough to distribute a portion to AI-anon as we did in previous years. The new chair and new committee is well underway for the 2027 Midwinter Roundup.

I thank you for the opportunity to have been of service and I look forward to serving with some of you in other capacities in the future.

Regards,  
Bernie S  
Outgoing MWRU Chair From District Two

District 2:

Marcel L. From Harbours Group is the new treasurer for District 2 and yes, Musquodoboit is in District 2. Marcel is having a bit of gmail trouble but if you wish to contact him to make a contribution or if you have any questions for him, you may reach him by phone at 902-889-2080

District 2 has a workshop on Sunday April 12 at 2 pm at Club 24 on Tradition Eight. I was contacted by the new DCM for District 1 about an issue concerning the four sub-committees for Treatment, Corrections, PI and CPC. No decisions have been made yet, we are just talking about the matter at this point.

I received communication from Mark Z in District 3 about an ad hoc committee he is involved with and who will be presenting a report at the upcoming NS Service Weekend in May.

As DCM for District 2, I will be attending the NS Service Weekend. It will be held at the Agricultural College campus in Truro, NS on the weekend of May 15, 16, and 17. Registration is \$40 and you will need to register to attend. There is an email address at the Area 82 website that you may use for e-transfers. That is [nsswmay2026@gmail.com](mailto:nsswmay2026@gmail.com). I have already used that address to register so we know its working.

As always, it humbles me to serve my district  
Bernie S  
DCM District 2, Area 82

Area 82: (no report)

Executive:

Secretary	Treasurer	Co-Chair	Chair
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Secretary:

For the month of March, it was business as usual on the secretary front. I responded to a handful of standard inquiries.

Feedback regarding errors and omissions in the March minutes was appreciated. Changes will be made to reflect your input.

Yours in service,  
Jarrad

Treasurer:

We has an opening bank balance of \$8213.73

We had nine (9) insurance payments and the archives insurance, two (2) group contributions and one (1) 7<sup>th</sup> tradition, for a total of \$1312.00 in revenue.

Expenses as follows:

AA telephones – 106.35

Bank fees – 3.00

Treatment Pamphlets – 23.30

Annual Website Fee paid to the Webmaster – 253.46

Hybrid meeting space for May – Sept paid to Co-Chair – 199.50

Total expenses for March - \$585.61

All transactions have been recorded and are available for viewing.

Closing back balance of \$8940.12

Thank you for allowing me to be of service.

Sara G  
Central Service Treasurer

Co-chair:

I've not much to report. So I'll make it short.

The Hybrid/in-person meeting at the Keshen Goodman Public Library at 330 Lacewood Dr. Doors open on May 5th, 6:30 for a 7 PM start. For those participating in-person, I encourage everyone to get there as soon as you can. I am so stoked about going back in person. There's nothing quite like it.

Michael H.  
Co-Chair Central Service

Chair:

Our first in-person meeting will be May 5th at the Keshen Goodman library (330 Lacewood Drive). The meeting will start at 7pm and will end on or before 8:30, so we can be out of the library by 8:45 promptly. Come anytime after 6:30 for fellowship before the meeting! I would like to encourage as many people as possible to come and experience this in-person meeting. I would also encourage our helping each other to get there by offering a drive to someone.

If you know now that you will need a drive, please use your "raise hand reaction" so I can ask where in HRM you live.

If you can offer a drive, please use your "raise hand reaction" so I can ask where in HRM you live. Let's see if we can match ourselves up with each other.

I'm hopeful that for anyone who wants to come in person, there will be someone who can help get them there.

Finally, I attended the March 5th group inventory meeting. Another idea discussed was about spreading our experience in service and how it helps our sobriety. A simple thing that any of us can do is to be a speaker at any of the AA speaker meetings and include your service experience in your share. I have had the opportunity to do so, and it's a natural addition to my "what is it like now" part of my story. Service has been so important to me and I want to remember to include that in my story from now on. You can too!!

Yours in service,  
Heather  
CS Chair

Dave, Steve, and Velma requested a drive to the in-person meeting.

Jake noted the Downtown Dartmouth group is looking for speakers to share their story at

their Monday night meeting. Contact Claire T if you are able to share.

- Approval of Reports (Motion to approve by Natalie; Seconded by Alec)
- Announcements from the floor:
  - Sharon H: Highland Park, Friday, April 24, David M celebrating 38 years, and Cindy M celebrating 39.
  - Dave T: CPC, Treatment, and PI chairs can access AA.org website and register as a chair of the subcommittee, you will be provided with a package pertaining to your subcommittee from GSO.
- Next Meeting: May 5, 2026 – this will be our 1st Hybrid (Keshem Goodman Library - can come at 6:30pm)
- Responsibility Pledge
- Meeting Adjourned

Appendix 1: Literature Report

<b>Literature Committee Report</b>	
<b>Revenue</b>	
	<b>Amount</b>
<b>Cash &amp; Square</b>	<u>\$ 81.50</u>
<b>Square (Debit or Credit)</b>	<u>\$ 413.00</u>
<b>Cheque</b>	<u>\$ 333.20</u>
<b>E-Transfer</b>	<u>\$ 1,573.70</u>
<b>Total</b>	<b><u>\$ 2,401.40</u></b>

<b>Expenses</b>	
	<b>Amount</b>
<b>Bank/Square Charge</b>	<u>\$ 6.46</u>
<b>Club 24 (Rent)</b>	
<b>Inventory Cost</b>	
<b>Total</b>	<b><u>\$ 6.46</u></b>

	<b>Main Literature</b>	<b>Support Literature</b>	<b>Additional Titles</b>	<b>Pamphlets</b>	<b>Additional Materials</b>	<b>Total Units</b>
<b>Inventory Sold</b>	<u>111</u>	<u>27</u>	<u>10</u>	<u>104</u>	<u>52</u>	<u>304</u>
<b>Current Inventory</b>	<u>251</u>	<u>82</u>	<u>76</u>	<u>4999</u>	<u>2124</u>	<u>7532</u>
<b>Retail Sales of Units Sold</b>	<u>\$ 1,964.00</u>	<u>\$ 314.50</u>	<u>\$ 73.50</u>	<u>\$ 41.30</u>	<u>\$ 8.10</u>	<u>\$ 2,401.40</u>

<b>Opening Bank Balance</b>	<u>\$ 4,302.58</u>
<b>Closing Bank</b>	<u>\$ 6,697.52</u>

<u>Balance</u>	
<u>Actual Bank Balance</u>	\$ 6,246.82

To deposit  
\$450.70 in  
Cash &  
Cheque